ECONOMIC OPPORTUNITIES DEVELOPMENT CORP.
OF SAN ANTONIO AND BEXAR COUNTY

FUNDING REQUEST
FULL YEAR HEAD START

PY-G
Oct. 8, 1971

Program Director
Blanche A. Russ

CAP1

OFFICE OF ECONOMIC OPPORTUNITY - APPLICATION FOR COMMUNITY ACTION PROGRAM

SUMMARY OF APPLICATION *(Please type or print clearly)*

(For OEO Use) DATE RECEIVED

Form Approved. Budget Bureau No. 116-R0156

SECTION I. APPLICANT INFORMATION

1. APPLICANT AGENCY	2. DATE SUBMITTED	3. PROGRAM YEAR	4. GRANT NO.
Economic Opportunities Development Corporation	10-8-71	G END DATE: 3-31-73	CG 0545

5. STREET ADDRESS	6. CITY	7. STATE	8. ZIP CODE	9. EXECUTIVE DIRECTOR	10. TELEPHONE *(Include Area Code)*
410 S. Main	San Antonio	Texas	78204	Eugene Rodriguez	(512) 224-7561

SECTION II. PROGRAM ACCOUNT SUMMARY

P.A. NO.	PROGRAM ACCOUNT	APPROVED PY____		REQUESTED PROGRAM YEAR				REQUESTED PROGRAM YEAR + 1				REQUESTED PY + 2	
								FULL-YEAR		EXPANDED		EXPANDED	
		TOTAL PROGRAM	NO. MOS.	TOTAL PROGRAM	FEDERAL SHARE	NON-FEDERAL SHARE	NO. MOS.	TOTAL PROGRAM	NO. MOS.	TOTAL PROGRAM	NO. MOS.	TOTAL PROGRAM	NO. MOS.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
23	Full Year Head Start	1,325,395	12	1,325,395	1,034,427	290,968	12	1,325,395	12	NA		NA	
TOTALS FROM ATTACHED PAGES *(If any)*													
	TOTALS	1,325,395		1,325,395	1,034,427	290,968		1,325,395		NA		NA	

SECTION III. CERTIFICATION

11. THIS APPLICATION HAS BEEN *(Check "a." or "b." as appropriate)*

a. [ ] Approved by the applicant's governing board.

b. [ ] Reviewed by the applicant's administering board and approved by its governing officials.

A copy of this application has been forwarded to the State Governor's office. It is understood and agreed by the undersigned that any grant received as a result of this application will be subject to the general conditions governing CAP grants.

12. NAME AND TITLE OF PRINCIPAL GOVERNING OFFICIAL OR PRINCIPAL OFFICER OF GOVERNING BOARD

Milton Guess, President, Economic Opportunities Development Corporation

13. SIGNATURE

Milton Guess

CAP FORM 1 (REV. AUG 68) PREVIOUS EDITIONS ARE OBSOLETE.

GPO 861-386

OFFICE OF ECONOMIC OPPORTUNITY - COMMUNITY ACTION PROGRAM

COMMUNITY ACTION AGENCY BASIC INFORMATION

Form Approved.
Budget Bureau No. 116-R0155

ORGANIZATION NO.

DATE PREPARED
July 14; 1971

CAP 3

SECTION I. IDENTIFICATION OF COMMUNITY ACTION AGENCY

1. NAME OF CAA
Economic Opportunities Development Corp. of San Antonio & Bexar County

2. MAILING ADDRESS

NO. AND STREET	CITY	COUNTY	STATE	ZIP CODE
P. O. Box 9326	San Antonio	Bexar	Texas	78204

3. TELEPHONE NO. *(Include Area Code)*
1-512-224-7561

4. GRANT NUMBERS
CG-0545; CG-9943; CG-8670; CG-8964; 5803-A

5. DATE OF INITIAL OEO/CAP FUNDING
April 1, 1965

6. IRS EMPLOYER IDENTIFICATION NO.
74-6067313

SECTION II. TYPE OF COMMUNITY ACTION AGENCY

7. [ ] POLITICAL JURISDICTION OR COMBINATION OF POLITICAL JURISDICTIONS:

a. NAME _____

8. DESIGNATED CAA:

a. [ ] PUBLIC AGENCY

[ ] STATE [ ] COUNTY [ ] CITY [ ] TERRITORY [ ] TRIBAL COUNCIL

[ ] REGIONAL *(Identify)* _____

b. [X] PRIVATE NONPROFIT ORGANIZATION

(1) [X] INCORPORATED DATE AND STATE OF INCORPORATION Dec. 8, 1964 Texas

(2) [ ] UNINCORPORATED DATE OF ORIGIN _____

(3) DATE OF IRS RULING ON NONPROFIT STATUS 12 April 1965

c. POLITICAL JURISDICTION(S) DESIGNATING CAA:

(1) NAME City of San Antonio; County of Bexar (2) TYPE Governing Body

(3) DATE OF DESIGNATION City: July 18, 1968 City: July 19, 1968 (4) DATE OF OEO RECOGNITION Jan. 16, 1965

9. [X] URBAN [ ] RURAL

SECTION III. GEOGRAPHIC COVERAGE

10. TYPE OF AREA SERVED

[ ] MULTISTATE [ ] STATE [ ] MULTICOUNTY [XX] COUNTY [ ] LESS THAN COUNTY-WIDE [ ] CITY

[ ] LESS THAN CITY-WIDE [ ] TERRITORY [ ] RESERVATION [ ] OTHER *(Identify)* _____

11. IDENTIFICATION OF AREA SERVED

COUNTIES

Bexar County, Texas

CONGRESSIONAL DISTRICT(S)

20, 21, 23

11. *(Continued)* p. 2 IDENTIFICATION OF AREA SERVED

CITIES

San Antonio, Texas

CONGRESSIONAL DISTRICT(S)

20,21, 23

AREAS NOT INCLUDED

SECTION IV. POPULATION

12. TOTAL POPULATION	13. URBAN POPULATION		14. RURAL POPULATION	
830,460	PCT. 95 %	NUMBER 788,234	PCT. 5 %	NUMBER 42,226

SECTION V. POLICY-MAKING AND PROGRAM AND MANAGEMENT STRUCTURE

15. NAME OF EXECUTIVE DIRECTOR

EUGENE RODRIGUEZ, JR.

16. POSITION TITLE OF OFFICIALS AUTHORIZED TO SIGN JUSTIFICATION OF PROGRAM ACCOUNT AMENDMENT *(CAP Form 25b)*

Executive Director

17. NAME AND TITLE OF PRINCIPAL GOVERNING OFFICIAL

Milton Guess, President, Board of Directors

18. PRINCIPAL REPRESENTATIVE BOARD

a. [X] GOVERNING BOARD PRINCIPAL OFFICER

b. [ ] ADMINISTERING BOARD PRINCIPAL OFFICER N/A

c. SUMMARY OF BOARD COMPOSITION

CATEGORY OF REPRESENTATION	TOTAL NO.	ETHNIC/RACIAL ORIGINS					NO. WITH INCOME BELOW POVERTY LINE
		CAUCASIAN	NEGRO	SPANISH SURNAME	INDIAN	OTHER	
PUBLIC REPRESENTATIVES	13	2	2	9	0	0	0
REPRESENTATIVES OF THE POOR	15	0	2	13	0	0	0
REPRESENTATIVES OF PRIVATE GROUPS	11	5	2	4	0	0	0
TOTAL	39	7	6	26	0	0	0

d. PERCENTAGE OF MINORITY MEMBERS ON BOARD

82 per cent

e. PERCENTAGE OF MINORITY POPULATION IN GEOGRAPHIC AREA SERVED BY THE CAA

19.

Attach a copy of the CAA's Articles of Incorporation or Charter and By-laws. If the CAA does not have Articles, a Charter or By-laws, submit the establishing laws and rules of organization.

Attached

20.

Attach a generalized organization chart for the whole community action program.

Attached

21.

If the CAA has an administering board, describe the division of responsibility between it and the governing officials. Indicate what authority has been delegated to the administering board.

N/A

22.

Describe the relationship between the Principal Representative Board and the Office of the Executive Director.

Attached

23.

Describe the relationships and division of responsibilities between the Principal Representative Board and Executive Director on the one hand, and delegate agencies, area boards and county boards on the other *(exclude Policy Advisory Committees).* Indicate which functions are carried on by these boards and list the authority which has been delegated by the Principal Representative Board *(or Executive Director if so empowered)* to specific boards.

Attached

24.

Describe the method of selecting members to the Principal Representative Board, Area Boards and County Boards.

Attached

Bexar County Parent Advisory Council
PAC Meeting
January 10, 1972

The monthly Head Start Parent Council meeting was held on Monday night, January 10, 1972 at 8:40 p.m.

With members present comprising a quorum, the meeting was called to order by the President, Mrs. Caballero. Due to the lateness of the hour, the Director's Report was omitted.

The Head Start funding request for Program Year "G" was presented for discussion and approval. Since the proposal had been in the Council members hands for review since October, 1971, the Head Start Director was asked to explain the major changes.

Mr. Ovalle motioned that the Head Start Proposal for Program Year "G" be accepted as presented. The motion was second by Mrs. McPherson. The motion carried.

The next order of business was the reading of the letter from Mr. Roger Ranney, Supervisor, Community Representative, Office of Child Development, Dallas, Texas, indicating that the current policy of dismissing children from the Head Start Program due to work or job training requirements imposed upon the parent must be discontinued immediately, and corrective measures must be taken to eliminate the requirement.

As a results of this letter, a lengthy discussion took place. Mrs. Stewart made the following motion to change the present eligibility requirements. Mrs. Hays seconded the motion. The motion read:

1. The deletion from the eligibility criteria that mothers must either work or be enrolled in a training program in order for their child to be enrolled in the Head Start or MNA Coordinated Day Care Program; and also

2. The deletion from the criteria that mothers must be placed on a six-weeks work training period while seeking employment or enrollment in school; and

to establish the following new eligibility criteria:

> . . . The program will systematically seek out children from the most disadvantaged homes for enrollment in the program regardless of race, creed, color, or National origin.
>
> . . . Applications will be made available to any parent living in the San Antonio, Bexar County, Texas area who has children whose ages range from 3 - 6.
>
> The family's total income must meet the OEO Poverty Guidelines. . .
>
> In addition, priority will be given to CEP and WIN mothers.

The motion was carried.

Mrs. Martinez motioned that we delete from the present Parent Policies the following , second by Mrs. Stewart:

> 3. A mother may leave her child in the center while looking for employment six (6) weeks from the date of enrollment. If the mother is not working, the child will be dismissed from the center.
>
> 4. If a mother loses a job through no fault of her own, she may leave her child in the center while looking for other employment, but must be working within six (6) weeks.
>
> 5. If she loses her job through her own fault, the child must be taken out of the center at once. Her name will be placed on the waiting list and she must wait her turn.
>
> 7. After a child has been enrolled in the program and the families' total income exceeds $3,000.00 above the OEO Poverty Guidelines, that child will be dropped from the program.

Item 7 will read:

> 7. Once a child is admitted to the program, he remains eligible until he enters school, unless the family income rises more than $3,000 above the poverty level.

The motion carried.

Mrs. McPherson motioned we delete from the MNA contracts with the Neighborhood center directors the portion of #6 that reads as follows:

> 6. "whose mothers are working, actively seeking employment, (6 weeks maximum) or engaged in a training or comprehensive educational program.

The motion was second by Mrs. Grady. The motion carried.

The meeting then adjourned at 9:10 p.m.

OFFICE OF ECONOMIC OPPORTUNITY

Community Action Program

Assurance of Compliance with the Office of Economic Opportunity's Regulations under Title VI of the Civil Rights Act of 1964

Economic Opportunities Development Corporation
Head Start Program (hereinafter called the "Applicant")
(Name of Applicant or Delegate Agency)

AGREES THAT it will comply with title VI of the Civil Rights Act of 1964 (P.L. 88-352) and the Regulations of the Office of Economic Opportunity issued pursuant to that title (45 C.F.R. Part 1010), to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance either directly or indirectly from the Office of Economic Opportunity; and HEREBY GIVES ASSURANCE THAT it will immediately, in all phases and levels of programs and activities, install an affirmative action program to achieve equal opportunities for participation, with provisions for effective periodic self-evaluation.

In the case where the Federal financial assistance is to provide or improve or is in the form of personal property, or real property or interest therein or structures thereon, the assurance shall obligate the Applicant, or, in the case of a subsequent transfer, the transferee, for the period during which the property is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services and benefits, or for as long as the Applicant retains ownership or possession of the property, whichever is longer. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining either directly or indirectly any and all Federal grants, loans, contracts, property, or discounts, the referral or assignment of VISTA volunteers, or other Federal financial assistance extended after the date hereof to the Applicant by the Office of Economic Opportunity, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant.

Date October 8, 1971

E.O.D.C.
(Name of Applicant or Delegate Agency)

Milton Guess, EODC Board President

By Milton Guess
(President, Chairman of Board, or comparable authorized official)

E.O.D.C Head Start
Post Office Box 9326
San Antonio, Texas
(Mailing Address)

CAP 11

CAP25

PROGRAM ACCOUNT BUDGET

1. APPLICANT AGENCY ECONOMIC OPPORTUNITIES DEVELOPMENT CORPORATION OF SAN ANTONIO AND BEXAR COUNTY

2. DATE SUBMITTED 10-8-71

3. PROGRAM YEAR G END DATE: 3-31-73

4. GRANT NO. [illegible]

5. PROGRAM ACCOUNT

a. P.A. NO. 23

b. NAME FULL YEAR HEAD START

c. BEGINNING DATE 4-1-72

d. END DATE 3-31-73

6. SUBMITTED AS PART OF (check one): a. ☐ FUNDING REQUEST b. ☐ AMENDMENT REQUEST (If this item is checked, attach CAP Form 25b, "Justification for Program Account Amendment".

SECTION I. BUDGET SUMMARY

COST CAT. NO. (1)	COST CATEGORY (2)	APPROVED PY TOTAL PROGRAM (3)	APPROVED PY NO. MOS. (4)	REQUESTED PROGRAM YEAR TOTAL PROGRAM (5)	REQUESTED PROGRAM YEAR FEDERAL SHARE (6)	REQUESTED PROGRAM YEAR NON-FEDERAL SHARE (7)	REQUESTED PROGRAM YEAR NO. MOS. (8)	REQUESTED PROGRAM YEAR + 1 FULL-YEAR TOTAL PROGRAM (9)	REQUESTED PROGRAM YEAR + 1 FULL-YEAR NO. MOS. (10)	REQUESTED PROGRAM YEAR + 1 EXPANDED TOTAL PROGRAM (11)	REQUESTED PROGRAM YEAR + 1 EXPANDED NO. MOS. (12)	REQUESTED PY + 2 EXPANDED TOTAL PROGRAM (13)	REQUESTED PY + 2 EXPANDED NO. MOS. (14)
1.	PERSONNEL COSTS	983,286	F	974,988	844,045	130,943		976,286		NA		NA	
1.1	SALARIES AND WAGES			849,663	729,770	119,893							
1.2	FRINGE BENEFITS (Employer's share only)			72,977	72,977	-0-							
1.3	CONSULTANTS AND CONTRACT SERVICES			52,348	41,298	11,050							
2.	NONPERSONNEL COSTS	342,109		350,407	190,382	160,025		349,109		NA		NA	
2.1	TRAVEL			25,140	24,240	900							
2.2	SPACE COSTS AND RENTALS			159,125	-0-	159,125							
2.3	CONSUMABLE SUPPLIES			124,400	124,400	-0-							
2.4	RENTAL, LEASE, PURCHASE OF EQUIPMENT			5,400	5,400	-0-							
2.5	OTHER COSTS			36,342	36,342	-0-							
	TOTAL COSTS	1,325,395	12	1,325,395	1,034,427	290,968	12	1,325,395	NA	NA	NA	NA	NA
	FEDERAL SHARE	1,034,427		1,034,427				1,034,427		NA		NA	
	NONFEDERAL SHARE	290,968		290,968				290,968		NA		NA	

CAP FORM 25 (REV. AUG 68) REPLACES CAP FORMS 23, (APR 68), 25, (FEB 66), AND 43, (MAR 67), WHICH ARE OBSOLETE.

A. PAID PERSONNEL

NO. PERSONS (1)	TITLE OR POSITION (2)	ANNUALIZED SALARY (3)	NO. OF MOS. (4)	% OF TIME (5)	FEDERAL SHARE (6)	NON-FEDERAL SHARE (7)
1	Director	11,647	12	100	11,647	0
1	Deputy of Support	10,588	12	100	10,588	0
1	Deputy of Operations	10,084	12	100	10,084	0
1	Social Service Superv.	8,334	12	100	8,334	0
1	Curriculum Writer	6,887	12	100	6,887	0
2	Bookkeepers	6,290	12	100	12,538	0
1	Purchasing Agent	5,692	12	100	5,692	0
1	Secretary II	5,705	12	100	5,705	0
1	Secretary I	5,445	12	100	5,445	0
1	Clerk Typist/ Receptionist	4,286	12	100	4,286	0
2	Center Nurses	7,576	12	100	15,152	0
1	Parent/Volunteer Coord.	7,576	12	100	7,576	0
2	Area Supervisors	7,576	12	100	15,152	0
1	Head Teacher	7,610	12	100	7,610	0
1	Head Teacher	6,903	12	100	6,903	0
11	Head Teachers	6,261	12	100	68,871	0
69	TOTALS, PAID PROFESSIONAL PERSONNEL				432,541	0
93	TOTALS, PAID NONPROFESSIONAL PERSONNEL				352,157	
162	TOTALS, PAID PERSONNEL				784,698	

B. VOLUNTEERS

CATEGORY OF VOLUNTEER (8)	WAGE PER HOUR (9)	NO. OF HOURS (10)	NON-FEDERAL SHARE (11)
School Administrator	7.25	807	5,850
Non-professional aide	1.60	49920	79,872
Dietitian	4.00	24	96
Public Health Nurse	3.40	1000	3,400
Social Worker	3.15	960	3,024
Physician	18.50	78	1,443
Teachers	3.15	8320	26,208
TOTALS, VOLUNTEERS		61,109	119,893

SECTION III

7. PAID PERSONNEL

NO. PERSONS (1)	TITLE OR POSITION (2)	ANNUALIZED SALARY (3)	NO. OF MOS. (4)	% OF TIME (5)	FEDERAL SHARE (6)	NON-FEDERAL SHARE (7)
1	Team Leader Social Work.	7,955	12	100	7,955	0
1	Team Leader So. Worker	7,215	12	100	7,215	0
1	Team Leader So. Worker	7,576	12	100	7,576	0
1	Social Worker	6,576	12	100	6,576	0
3	Social Workers I	6,261	12	100	18,783	0
2	Social Worker Aides II	4,500	12	100	9,000	0
3	Social Worker Aides I	3,711	12	100	11,133	0
3	Teacher II	6,590	12	100	19,770	0
6	Teacher II	5,977	12	100	35,862	0
4	Teacher II	5,692	12	100	22,768	0
23	Teacher I	5,174	12	100	119,002	0
10	Teacher Aides II	4,082	12	100	40,820	0
28	Teacher Aides I	3,711	12	100	103,908	0
11	Teacher Aides I	3,534	12	100	38,874	0
14	Cooks	4,082	12	100	57,148	0
1	Cook	2,041	12	50	2,041	0
	TOTALS, PAID PROFESSIONAL PERSONNEL					
	TOTALS, PAID NONPROFESSIONAL PERSONNEL					
	TOTALS, PAID PERSONNEL					

8. VOLUNTEERS

CATEGORY OF VOLUNTEER (8)	WAGE PER HOUR (9)	NO. OF HOURS (10)	NON-FEDERAL SHARE (11)
TOTALS, VOLUNTEERS			

SECTION II. SALARIES AND WAGES

7. PAID PERSONNEL

NO. PERSONS (1)	TITLE OR POSITION (2)	ANNUALIZED SALARY (3)	NO. OF MOS. (4)	% OF TIME (5)	FEDERAL SHARE (6)	NON-FEDERAL SHARE (7)
2	Cook/Custodian	3,711	12	100	7,422	0
2	Cook Aide	3,534	12	100	7,068	0
1	Cook Aide	1,776	12	50	1,776	0
1	Bus Driver	3,897	12	100	3,897	0
3	Bus Drivers	3,534	12	100	10,602	0
1	Custodian	4,297	12	50	2,148	0
1	Custodian	4,092	12	100	4,092	0
4	Custodians	3,897	12	100	15,588	0
6	Custodians	3,534	12	50	21,204	0
	TOTALS, PAID PROFESSIONAL PERSONNEL					
	TOTALS, PAID NONPROFESSIONAL PERSONNEL					
	TOTALS, PAID PERSONNEL					

8. VOLUNTEERS

CATEGORY OF VOLUNTEER (8)	WAGE PER HOUR (9)	NO. OF HOURS (10)	NON-FEDERAL SHARE (11)
TOTALS, VOLUNTEERS			

GPO 851-373

CAP FORM 25 (REV. AUG 65)

CAP25a

PROGRAM ACCOUNT BUDGET SUPPORT SHEET

1. APPLICANT AGENCY: Economic Opportunities Development Corporation of San Antonio and Bexar County, Texas	2. DATE SUBMITTED: 10-8-71	3. PROGRAM YEAR: 2 END DATE: 3-31-73	4. GRANT NO.: CG-0545

5. PROGRAM ACCOUNT

a. NUMBER	b. NAME	c. BEGINNING	d. ENDING
P. A. 23	Full-Year Head Start	4-1-72	3-31-73

6. BUDGET SUPPORT DATA

COST CATEGORY NO. (1)	DESCRIPTION OF ITEM AND BASIS FOR VALUATION (2)		AMOUNT OR VALUE OF ITEM: FEDERAL SHARE (3)	NON-FEDERAL SHARE (4)
1.1	Salaries and Wages $784,698 (less 7% attrition factor)*		729,770*	119,893
1.2	Fringe Benefits (10%) $78,469 (less 7% attrition factor)		72,977*	
1.3	Consultant and Contract Services		41,293	11,050
	Medical, Dental, and Psychological ($40 each x 800)	$32,000		
	Evaluation	1,000		
	Auditing	3,750		
	Testing--Head Start Enrollees	1,500		
	Tuition--Head Start employees $34/course x 72	2,448		
	GED--60 (30 Head Start employees + 30 mothers @ $10 ea.)	600		
	Adult Education Classes (35 classes x 13 centers x 200)	9,100*		
	Nutrition Classes (3 each per center x 13 x $50)	1,950*		
2.1	Travel		24,240	900
	40 staff x 200 miles per month x 10¢ per mile	9,600		
		TOTALS CARRIED FORWARD FROM ATTACHED PAGES (if any)		
		TOTALS	868,285	131,843

7. ☐ ADDITIONAL NARRATIVE STATEMENT IS ATTACHED

CAP FORM 25a (REV. AUG 68) REPLACES CAP FORM 25, DATED APR 68, WHICH IS OBSOLETE. GPO 851-393

OFFICE OF ECONOMIC OPPORTUNITY - APPLICATION FOR GRANT ACTION PROGRAM

PROGRAM ACCOUNT BUDGET SUPPORT SHEET (Please type in print clearly)

Form Approved
Budget Bureau No. [illegible]

1. APPLICANT AGENCY	2. DATE SUBMITTED	3. PROGRAM YEAR	4. GRANT NO.
E.O.D.C	10-8-71	G END DATE: 3-31-73	0545

5. PROGRAM ACCOUNT

a. NUMBER	b. NAME	c. BEGINNING	d. ENDING
23	Full Year Head Start	4-1-72	3-31-73

6. BUDGET SUPPORT DATA

COST CATEGORY NO. (1)	DESCRIPTION OF ITEM AND BASIS FOR VALUATION (2)		AMOUNT OR VALUE OF ITEM: FEDERAL SHARE (3)	AMOUNT OR VALUE OF ITEM: NON-FEDERAL SHARE (4)
	Head Start Enrollees travel (5,000 miles/month x 10¢ per x 12)	6,000		
	Field trips (90¢ child/month x 800 x 12 mo.)	8,640		
	Shrine Circus (75¢ x 800 children + 1.50 x 200 adults)	900*		
2.2	Space Cost and Rentals			159,125
	60,000 sq.ft. x $2.50 yr./ft.	150,000*		
	Office Space (22 staff x 75 sq.ft. each x 2.50)	4,125*		
	Cafeteria and clinic use (10,000 sq.ft. @ .50 yr./ft.)	5,000*		
2.3	Consumable Supplies		124,400	
	Office Supplies (20 staff @ $75/yr. each)	1,500		
	Program materials ($40/yr. x 800 children)	32,000		
	Food cost (45¢/day x 800 childrenx250 days)	90,000		
	Postage ($75/mo. x 12)	900		
2.4	Rental, Lease and Purchase of Equipment		5,400	
	Reproduction cost (350/mo. x 12 mo.)	4,200		
		TOTALS CARRIED FORWARD FROM ATTACHED PAGES (if any)	868,285	131,843
		TOTALS	998,085	290,968

7. ☐ ADDITIONAL NARRATIVE STATEMENT IS ATTACHED

CAP FORM 25a (REV. AUG 68) REPLACES CAP FORM 23, DATED APR 68, WHICH IS OBSOLETE. GPO 861-203

PROGRAM ACCOUNT BUDGET SUPPORT SHEET

1. GRANT AGENCY	2. DATE SUBMITTED	3. PROGRAM YEAR	4. GRANT NO.
RODC	10-8-71	G END DATE: 3-31-73	0545

PROGRAM ACCOUNT

a. NUMBER	b. NAME	c. BEGINNING	d. ENDING
23	Full Year Head Start	4-1-72	3-31-73

BUDGET SUPPORT DATA

COST CATEGORY NO. (1)	DESCRIPTION OF ITEM AND BASIS FOR VALUATION (2)		AMOUNT OR VALUE OF ITEM: FEDERAL SHARE (3)	AMOUNT OR VALUE OF ITEM: NON-FEDERAL SHARE (4)
	NCR Rental (100/mo. x 12 mo.)	1,200		
			36,342	
.5	Other Costs			
	Insurance, Property, and Liability	7,000		
	Insurance ($2 per child x 800 children)	1,600		
	Maintenance Insurance and operating cost of vehicles	3,200		
	Utilities (13 centers x $125/mo. x 12 mo.)	19,500		
	Telephones (13 centers x $24 mo. x 12 mo.)	3,744		
	Pest Control	500		
	Maintenance of Equipment	300		
	Security Service	498		
		TOTALS CARRIED FORWARD FROM ATTACHED PAGES (if any)		
		TOTALS	1,034,427	290,968

☐ ADDITIONAL NARRATIVE STATEMENT IS ATTACHED

CAP FORM 25a (REV. AUG 68) REPLACES CAP FORM 23, DATED APR 68, WHICH IS OBSOLETE.

GPO 831-383

CAP28

Form Approved
Budget Bureau No. 116-R0613

UNEXPENDED FEDERAL FUNDS REPORT *(Please type or print clearly)*

1. NAME OF GRANTEE Economic Opportunities Development Corporation of San Antonio and Bexar County Texas

2. PROGRAM YEAR END DATE: 3/31/71

3. GRANT NO. H 0545E

(For Grantee Use)			(For OEO Use)	(For Grantee Use)			(For OEO Use)	(For Grantee Use)	(For OEO Use)		
P.A. NO. (1)	PROGRAM ACCOUNT (2)	APPROVED FEDERAL SHARE (3)	FISCAL YEAR (4)	ACTUAL EXPENDED FEDERAL FUNDS THRU: 3/31/71 (5)	ESTIMATED EXPENDED FEDERAL FUNDS AT END OF PY (6)	ESTIMATED UNEXPENDED FEDERAL FUNDS AT END OF PY (7)	TO P.A. NO. (8)	ACTUAL UNEXPENDED FEDERAL FUNDS AT END OF PY (9)	ADJUSTMENT IN FEDERAL FUNDS TO BE ASSIGNED *(Indicate + or −)* (10)	TO P.A. NO. (11)	FEDERAL FUNDS TO BE DEOBLIGATED (12)
23	Full Year Headstart	1,034,373		1,019,993				14,380			
TOTALS CARRIED FORWARD FROM ATTACHED PAGES *(If any)*											
TOTALS		1,034,373		1,019,993				14,380			

4. TYPED NAME AND TITLE OF OFFICIAL SUBMITTING INITIAL REPORT

5. SIGNATURE

6. DATE

7. TYPED NAME AND TITLE OF OFFICIAL SUBMITTING FINAL REPORT
Eugene Rodriguez, Jr., Executive Director

8. SIGNATURE Eugene Rodriguez Jr.

9. DATE 10-5-71

CAP FORM 28 (REV. AUG 68) PREVIOUS EDITIONS ARE OBSOLETE.

Attachment "A"

HEAD START CENTER INFORMATION

DELEGATE AGENCY (Fill out a separate sheet for each center.) GRANT NO. _____

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Columbia Heights Child Development Center

Center Address 1610 Fitch

Center Director _____ Telephone 512-922-4351 (Area Code - Number)

Building used is (X) Public School (__) Church (__) Private School (__) Other (specify)_____

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(X)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White____	Non-White____	Non-English Speaking 31	
Teachers	White____	Non-White 1	Bilingual 1	*Primary Language____
Aides	White____	Non-White____	Bilingual 2	*Primary Language____
Volunteers	White____	Non-White____	Bilingual____	*Primary Language____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

*Indicate number speaking children's primary language, if primary language is not English.

CERTIFICATION

The Director, or authorized representative of the applicant agency, hereby CERTIFIES that all buildings, facilities, equipment, and personal and real property, to be used as part of the Child Development Program conform to the following requirements and also CERTIFIES that the applicant agency has received written assurance from each delegate agency that the delegate agency has met, or will meet prior to the commencement of the program, all of the following requirements:

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All such buildings, facilities, equipment, and personal and real property are or will be properly safeguarded for children prior to the commencement of the program;

There are or will be adequate and readily accessible toilet and sanitation facilities at the disposal of each Center prior to the commencement of the program;

All aspects of the proposed program will conform to all appropriate local, state, and Federal codes, regulations and laws prior to the commencement of the program and for the entire duration of the program.

DATE	TYPED NAME AND TITLE OF OFFICER AUTHORIZED TO SIGN	SIGNATURE
Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

CAP 30b

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Cuney Child Development Center

Center Address 935 Iowa

Center Director _____ Telephone 512-532-4131 (Area Code - Number)

Building used is (X) Public School (__) Church
(__) Private School (__) Other (specify) _____

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(__)Predominantly other minority group (over 80%)
(X)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White 20	Non-White 95	Non-English Speaking 92	
Teachers	White 5	Non-White 6	Bilingual 2	*Primary Language _____
Aides	White 1	Non-White 8	Bilingual 3	*Primary Language _____
Volunteers	White _____	Non-White _____	Bilingual _____	*Primary Language _____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

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Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Ella Austin Child Development Center (Mentally Retarded Children)

Center Address 1912 Burnet

Center Director _____ Telephone 512-224-7689 (Area Code - Number)

Building used is (__) Public School (__) Church
(__) Private School (X) Other (specify) Community Center

Persons using this building during the school year are:
(X) Predominantly White (over 80%) (__) Predominantly Negro (over 80%)
(__) Predominantly other minority group (over 80%)
(__) Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (__) Yes (__) No

Estimated number of:

Children	White 2	Non-White 7	Non-English Speaking 6	
Teachers	White ____	Non-White 1	Bilingual ____	*Primary Language ____
Aides	White ____	Non-White 2	Bilingual 1	*Primary Language ____
Volunteers	White ____	Non-White ____	Bilingual ____	*Primary Language ____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

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CERTIFICATION

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Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Espada Mission Child Development Center

Center Address 9900 Espada Road

Center Director _____ Telephone 512-627-2541 (Area Code - Number)

Building used is (__) Public School (X) Church
(__) Private School (__) Other (specify) _____

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(X)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White ____	Non-White ____	Non-English Speaking 59	
Teachers	White ____	Non-White ____	Bilingual 3	*Primary Language ____
Aides	White ____	Non-White ____	Bilingual 3	*Primary Language ____
Volunteers	White ____	Non-White ____	Bilingual ____	*Primary Language ____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

*Indicate number speaking children's primary language, if primary language is not English.

CERTIFICATION

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DATE	TYPED NAME AND TITLE OF OFFICER AUTHORIZED TO SIGN	SIGNATURE
Oct. 8, 1971	A. V. Macaluso Director of Special Programs	[signature]

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Kenwood Child Development Center

Center Address 3510 N. Main

Center Director _____ Telephone 512-828-2727 (Area Code - Number)

Building used is (X) Public School (__) Church
(__) Private School (__) Other (specify)_____

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(X)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White____	Non-White 25	Non-English Speaking 60	
Teachers	White____	Non-White 3	Bilingual 2	*Primary Language____
Aides	White____	Non-White 3	Bilingual 2	*Primary Language____
Volunteers	White____	Non-White____	Bilingual____	*Primary Language____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

*Indicate number speaking children's primary language, if primary language is not English.

CERTIFICATION

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DATE	TYPED NAME AND TITLE OF OFFICER AUTHORIZED TO SIGN	SIGNATURE
Oct. 8, 1971	A. V. Macaluso Director of Special	A V Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Lincoln Child Development Center

Center Address 1402 Elmendorf

Center Director _____ Telephone 512-732-4961 (Area Code - Number)

Building used is (__) Public School (__) Church
(__) Private School (X) Other (specify) San Antonio Housing Authority

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (X)Predominantly Negro (over 80%)
(__)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White ____	Non-White 22	Non-English Speaking 1	
Teachers	White ____	Non-White 2	Bilingual ____	*Primary Language ____
Aides	White ____	Non-White ____	Bilingual 2	*Primary Language ____
Volunteers	White ____	Non-White ____	Bilingual ____	*Primary Language ____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

*Indicate number speaking children's primary language, if primary language is not English.

CERTIFICATION

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DATE	TYPED NAME AND TITLE OF OFFICER AUTHORIZED TO SIGN	SIGNATURE
Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Macdona Child Development Center

Center Address Farm Road 2173, Macdona, Texas

Center Director _____ Telephone 512-622-3711 (Area Code - Number)

Building used is (X) Public School (__) Church
(__) Private School (__) Other (specify)_____

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(X)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White____	Non-White____	Non-English Speaking 50	
Teachers	White____	Non-White____	Bilingual 3	*Primary Language____
Aides	White____	Non-White____	Bilingual 3	*Primary Language____
Volunteers	White____	Non-White____	Bilingual____	*Primary Language____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

*Indicate number speaking children's primary language, if primary language is not English.

CERTIFICATION

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Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A. V. Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

HEAD START CENTER INFORMATION

DELEGATE AGENCY (Fill out a separate sheet for each center.) GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Mirasol Child Development Center

Center Address 124 Torres

Center Director _____ Telephone 512-434-4441 (Area Code - Number)

Building used is (__) Public School (__) Church
(__) Private School (X) Other (specify) San Antonio Housing Authority

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(X)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (___) Yes (___) No

Estimated number of:

Children	White ____	Non-White 3	Non-English Speaking 52	
Teachers	White ____	Non-White 1	Bilingual 2	*Primary Language ____
Aides	White ____	Non-White ____	Bilingual 3	*Primary Language ____
Volunteers	White ____	Non-White ____	Bilingual ____	*Primary Language ____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

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Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Pan American Child Development Center

Center Address 143 N. W. 36th Street

Center Director _____ Telephone 512-435-5251 (Area Code - Number)

Building used is (__) Public School (__) Church
(__) Private School (X) Other (specify) San Antonio Housing Authority

Persons using this building during the school year are:
(__) Predominantly White (over 80%) (__) Predominantly Negro (over 80%)
(X) Predominantly other minority group (over 80%)
(__) Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

	White	Non-White	Non-English Speaking	*Primary Language
Children		2	50	
Teachers			3	
Aides		2	1	
Volunteers				

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

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Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Stonewall Child Development Center

Center Address 804 Stonewall

Center Director _____ Telephone 512-922-4311 (Area Code - Number)

Building used is (X) Public School ( ) Church
( ) Private School ( ) Other (specify) _____

Persons using this building during the school year are:
( )Predominantly White (over 80%) ( )Predominantly Negro (over 80%)
(X)Predominantly other minority group (over 80%)
( )Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes ( ) No

Estimated number of:

Children	White 1	Non-White _____	Non-English Speaking 95	
Teachers	White _____	Non-White 1	Bilingual 5	*Primary Language _____
Aides	White _____	Non-White _____	Bilingual 6	*Primary Language _____
Volunteers	White _____	Non-White _____	Bilingual _____	*Primary Language _____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5PM Ages of children 3 - 6

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Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A. V. Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Sutton Child Development Center

Center Address 211 Lena Horne Walk

Center Director _____ Telephone 512-227-6989 (Area Code - Number)

Building used is (__) Public School (__) Church
(__) Private School (X) Other (specify) San Antonio Housing Authority

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (X)Predominantly Negro (over 80%)
(__)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White ____	Non-White 50	Non-English Speaking ____	
Teachers	White ____	Non-White 3	Bilingual ____	*Primary Language ____
Aides	White ____	Non-White 3	Bilingual ____	*Primary Language ____
Volunteers	White ____	Non-White ____	Bilingual ____	*Primary Language ____

Date classes begin April 1, 1972 Date classes end March 31, 1973

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There are or will be adequate and readily accessible toilet and sanitation facilities at the disposal of each Center prior to the commencement of the program;

All aspects of the proposed program will conform to all appropriate local, state, and Federal codes, regulations and laws prior to the commencement of the program and for the entire duration of the program.

DATE	TYPED NAME AND TITLE OF OFFICER AUTHORIZED TO SIGN	SIGNATURE
Oct. 8, 1971	Mr. A. V. Macaluso Director of Special Programs	[signature]

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Wheatley Child Development Center

Center Address 403 Hudson

Center Director _____ Telephone 512-227-6066 (Area Code - Number)

Building used is (__) Public School (__) Church
(__) Private School (X) Other (specify) San Antonio Housing Authority

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(__)Predominantly other minority group (over 80%)
(__)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White ____	Non-White 26	Non-English Speaking ____	
Teachers	White ____	Non-White 2	Bilingual ____	*Primary Language ____
Aides	White ____	Non-White 2	Bilingual ____	*Primary Language ____
Volunteers	White ____	Non-White ____	Bilingual ____	*Primary Language ____

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

*Indicate number speaking children's primary language, if primary language is not English.

CERTIFICATION

The Director, or authorized representative of the applicant agency, hereby CERTIFIES that all buildings, facilities, equipment, and personal and real property, to be used as part of the Child Development Program conform to the following requirements and also CERTIFIES that the applicant agency has received written assurance from each delegate agency that the delegate agency has met, or will meet prior to the commencement of the program, all of the following requirements:

All local and state fire, health, sanitation, safety and building codes have been or will be complied with prior to the commencement of the program;

Required approvals or licenses from all the appropriate state and local authorities have been or will be obtained prior to the commencement of the program, and will be valid for the entire duration of the proposed grant period;

All such buildings, facilities, equipment, and personal and real property are or will be properly safeguarded for children prior to the commencement of the program;

There are or will be adequate and readily accessible toilet and sanitation facilities at the disposal of each Center prior to the commencement of the program;

All aspects of the proposed program will conform to all appropriate local, state, and Federal codes, regulations and laws prior to the commencement of the program and for the entire duration of the program.

DATE	TYPED NAME AND TITLE OF OFFICER AUTHORIZED TO SIGN	SIGNATURE
Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

Attachment "A"

DELEGATE AGENCY

HEAD START CENTER INFORMATION
(Fill out a separate sheet for each center.)

GRANT NO. H-0545

Name of Delegate Agency Economic Opportunities Development Corporation

Address 410 S. Main (Street) San Antonio, Texas 78204 (City)

Name of center Site not projected

Center Address

Center Director Telephone (Area Code - Number)

Building used is (__) Public School (__) Church
(__) Private School (__) Other (specify)

Persons using this building during the school year are:
(__)Predominantly White (over 80%) (__)Predominantly Negro (over 80%)
(__)Predominantly other minority group (over 80%)
(X)Mixed (not more than 80% White or Negro or other)

Building meets State and local licensing requirements: (X) Yes (__) No

Estimated number of:

Children	White	Non-White 26	Non-English Speaking 25	
Teachers	White	Non-White 2	Bilingual 3	*Primary Language
Aides	White	Non-White 3	Bilingual 2	*Primary Language
Volunteers	White	Non-White	Bilingual	*Primary Language

Date classes begin April 1, 1972 Date classes end March 31, 1973

Hours per session 7 AM to 5 PM Ages of children 3 - 6

*Indicate number speaking children's primary language, if primary language is not English.

CERTIFICATION

The Director, or authorized representative of the applicant agency, hereby CERTIFIES that all buildings, facilities, equipment, and personal and real property, to be used as part of the Child Development Program conform to the following requirements and also CERTIFIES that the applicant agency has received written assurance from each delegate agency that the delegate agency has met, or will meet prior to the commencement of the program, all of the following requirements:

All local and state fire, health, sanitation, safety and building codes have been or will be complied with prior to the commencement of the program;

Required approvals or licenses from all the appropriate state and local authorities have been or will be obtained prior to the commencement of the program, and will be valid for the entire duration of the proposed grant period;

All such buildings, facilities, equipment, and personal and real property are or will be properly safeguarded for children prior to the commencement of the program;

There are or will be adequate and readily accessible toilet and sanitation facilities at the disposal of each Center prior to the commencement of the program;

All aspects of the proposed program will conform to all appropriate local, state, and Federal codes, regulations and laws prior to the commencement of the program and for the entire duration of the program.

DATE	TYPED NAME AND TITLE OF OFFICER AUTHORIZED TO SIGN	SIGNATURE
Oct. 8, 1971	A. V. Macaluso Director of Special Programs	A V Macaluso

CAP FORM 30b (REV. AUG 67)

CAP 30c

OFFICE OF ECONOMIC OPPORTUNITY

HEAD START PROGRAM DATA

PREVIOUS GRANT NO.

Budget Bureau No. 116-R032.1
Approval expires December 31, 1968

TYPE OF PROGRAM *(Check one)*:

[ ] SUMMER PROGRAM [X] FULL YEAR PROGRAM

SUBMITTED BY *(Check one)*:

[ ] APPLICANT AGENCY [ ] DELEGATE AGENCY

I. APPLICANT AGENCY

NAME Economic Opportunities Development Corp of San Antonio & Bexar, Co.

LOCATION *(No. and street, city, state and Zip Code)*
410 S. Main, San Antonio, Texas 78204

II. DELEGATE AGENCY

NAME Grantee Operated

LOCATION *(No. and street, city, state and Zip Code)*
N.A.

III.

APPLICANT AGENCY enters combined totals for all delegate agencies *(Except for Items 1, 2, 7, 8 and 9, when these items are different for the delegate agencies. See page 13 of the "How to Apply" manual for instructions.)*

DELEGATE AGENCY enters data only for its individual program.

Columns (1) and (4) - to be completed by OEO. *Column (2) and (3) - to be completed by Applicant.*	PREVIOUS GRANTS *(as approved by OEO)* (1)	ACTUAL OPERATING STATISTICS PREVIOUS GRANT (2)	REQUESTED THIS ACTION (3)	APPROVED BY OEO THIS ACTION (4)
1. DATE CLASSES START	4-1-70	4-1-71	4-1-72	
2. DATE CLASSES END	3-31-71	3-31-72	3-31-73	
3. TOTAL NO. OF CHILDREN	800	800	800	
4. AGE RANGE OF CHILDREN SERVED	3-6	3-6	3-6	
5. NO. OF CENTERS	13	13	13	
6. NO. OF CLASSES	47	47	47	
7. NO. OF DAYS PER WEEK	5	5	5	
8. NO. OF SESSIONS PER DAY	1	1	1	
9. HOURS PER SESSION *(Including meals)*	10	10	10	
10. NO. OF TEACHERS	48	48	48	
11. NO. OF OTHER PAID PROFESSIONALS	14	21	21	
12. NO. OF PAID NON-PROFESSIONALS *	81	90	93	
A. PARENTS *	41	40	45	
B. OTHER TARGET AREA PERSONNEL *	20	20	25	
C. NON-TARGET AREA PERSONNEL *	20	30	40	
13. NO. OF VOLUNTEERS *	210	260	300	
A. PARENTS *	120	140	200	
B. TARGET AREA NON-PROFESSIONALS *	45	50	55	
C. OTHER NON-PROFESSIONALS *	40	40	45	
D. PROFESSIONALS *	25	30	35	
14. TOTAL PROGRAM COST	$ 1,298,161	$ 1,325,395	$ 1,325,395	$
15. NON-FEDERAL SHARE	$ 263,788	$ 290,968	$ 290,968	$
16. OEO FEDERAL SHARE	$ 1,034,373	$ 1,034,427	$ 1,034,427	$
17. FEDERAL COST PER CHILD PER MONTH **	$ 108	$ 108	$ 108	$

* *Enter estimated total number in Columns (3) and (4)*

** *Federal cost ÷ No. children ÷ No. months of actual classes*

U. S. GOVERNMENT PRINTING OFFICE : 1966 O - 231-813

CHECKPOINT PROCEDURE FOR COORDINATION

(OEO Instruction 6710-1)

Form Approved
OMB No. 116-R0202

(THIS SPACE FOR OEO USE)

FROM: *(Applicant Agency)*

- [X] COMMUNITY ACTION AGENCY (CAA)
- [ ] STATE ECONOMIC OPPORTUNITY OFFICE (SEOO)
- [ ] APPLICANT OTHER THAN CAA OR SEOO

TO: *(Responding Agency)*

- [ ] CAA
- [ ] SEOO
- [ ] OTHER OFFICIAL, AGENCY OR INSTITUTION
- [X] CLEARINGHOUSE: [ ] STATE [ ] METRO [X] REGIONAL

The applicant named below plans to apply to OEO for financial assistance under provisions of the Economic Opportunity Act of 1964. The activity that the applicant plans to undertake is described in Section I below and in accompanying documents. In order to assure that this activity is coordinated with other programs and anti-poverty activities, you are requested to complete Sections II and III of this form.

OEO allows the office, agency or institution to which this form is sent, a minimum of 15 days from receipt of the form to complete and return it. If you are unable to respond fully to the request within this period, you may either request additional time or if the schedule will not permit an extension, you may return the form with notation explaining why you were unable to complete it. *(When this form is used with other documents to implement procedures of the Federal Project Notification and Review System, affected Clearinghouses are allowed 30 days in which to respond.)*

This checkpoint procedure is not designed to require concurrence in the proposed activities by the recipient of this form. However, OEO does require that the applicant provide an opportunity for all appropriate officials, agencies and institutions to express their concerns with respect to the proposed activities.

SECTION I. APPLICANT AGENCY AND PROPOSED ACTIVITIES

1. NAME OF APPLICANT: ECONOMIC OPPORTUNITIES DEVELOPMENT CORPORATION OF SAN ANTONIO & BEXAR COUNTY

2. DATE THIS FORM FORWARDED: 10 November 1971

3. ADDRESS

NO. AND STREET	CITY	COUNTY	STATE	ZIP CODE
410 S. Main	San Antonio	Bexar	Texas	78206

4. NAME AND TITLE OF STAFF DIRECTOR: Eugene Rodriguez, Jr. Executive Director

5. TELEPHONE NO. *(Include Area Code)*: 512-224-7561

6. TITLE AND BRIEF DESCRIPTION OF PROPOSED ANTI-POVERTY PROJECT(S)/ACTIVITIES *(Including funding sources)*

P.A. 05 - General Community Programming (Section 221)
P.A. 14 - Foster Grandparents (Section 123-DOL)
P.A. 23 - Full-Year Head Start - All Day (Section 222-HEW)
P.A. 46 - Alcoholism (Section 222)
P.A. 47 - Family Planning (Section 222)
P.A. 55 - Emergency Food and Medical Services (Section 222)
P.A. 57 - Legal Services (Section 222)
P.A. 87 - Migrant Program Administration (Section 312)

7. COMMUNITIES TO BE INCLUDED IN PROPOSED PROJECT(S)

Bexar County

8. BUDGET PERIOD *(Program Year)* FOR PROPOSED PROJECT(S)

BEGINNING DATE	ENDING DATE	
1 April 1972	31 March 1973	
9. TOTAL ESTIMATED COST OF PROPOSED ACTIVITY* *(Item 10 + 11)*	10. OEO FEDERAL SHARE	11. NON-FEDERAL SHARE
$4,399,844	$3,376,381	$1,023,463

SECTION II. OFFICIAL OR AGENCY RESPONDING TO FORM

12. TITLE OF OFFICIAL OR AGENCY RESPONDING
ALAMO AREA COUNCIL OF GOVERNMENTS

13. DATE OF RESPONSE
November 22, 1971

14. ADDRESS

NO. AND STREET	CITY	COUNTY	STATE	ZIP CODE
118 Broadway	San Antonio	Bexar	Texas	78205

15. TYPED NAME AND TITLE OF INDIVIDUAL COMPLETING THIS FORM
Al J. Notzon III
Executive Director

16. SIGNATURE
Al J. Notzon III

17. TELEPHONE NO. *(Include Area Code)*
(512) 225-5201

SECTION III. COMMENTS ON PROPOSED ACTIVITY

18. WERE YOU, OR WAS YOUR AGENCY CONSULTED IN THE PLANNING OF THE PROPOSED PROJECT(S) DESCRIBED IN SECTION I?

[XX] YES [ ] NO

18a. IF "YES", *(Item 18 above)*, DESCRIBE IN WHAT MANNER AND AT WHAT POINT YOU OR YOUR AGENCY PARTICIPATED IN THE PLANNING OF THE PROPOSED PROJECT.

Provided in-put for CAP Form 81.

19. HOW WILL THE PROPOSED PROJECT(S) COMPLEMENT AND BE COORDINATED WITH YOUR CURRENT AND PLANNED ACTIVITIES AFFECTING THE POOR?

N/A Pending receipt of complete applications.

20. WHAT IS YOUR OPINION OF THE PROPOSED PROJECT(S)? STATE ANY OTHER FACTORS WHICH YOU BELIEVE SHOULD INFLUENCE OEO'S DECISION ON WHETHER TO FUND THE PROJECT(S).

N/A Pending receipt of complete applications.

21. DO YOU, OR YOUR AGENCY *(other than a Clearinghouse)*, PLAN TO PROVIDE SUPPORT *(through the provision of services to beneficiaries, technical assistance or other assistance)* TO THE PROPOSED PROJECT? *(If "Yes", describe the specific kinds of support.)*

[ ] YES [ ] NO

OFFICE OF ECONOMIC OPPORTUNITY - COMMUNITY ACTION PROGRAM

MAINTENANCE OF EFFORT CERTIFICATION

APPLICANT AGENCY	GRANT NO.	PROGRAM YEAR
Economic Opportunities Development Corporation	H-0545	"G"

Funds or other resources devoted to programs or activities designed to meet the needs of the poor within the community will not be diminished in order to provide non-Federal share contributions for the Community Action Program.

With respect to each program account in this funding request:

(1) The amounts claimed as non-Federal share represent a net increase over expenditures from non-Federal sources made for similar activities during the twelve months prior to initial application to OEO for the program account.

(2) The program account services will be in addition to, not in substitution for, services previously provided without Economic Opportunity Act assistance.

TYPED NAME OF EXECUTIVE DIRECTOR	SIGNATURE	DATE
Eugene Rodriguez	Eugene Rodriguez Jr	Oct. 8, 1971
TYPED NAME OF PRINCIPAL GOVERNING OFFICIAL OR PRINCIPAL OFFICER OF GOVERNING BOARD	SIGNATURE	DATE
Milton Guess	Milton Guess	Oct. 8, 1971

CAP FORM 82 (REV. NOV 68) PREVIOUS EDITIONS MAY BE USED. GSA DC 69-5692

CAP 82

CAP84

OFFICE OF ECONOMIC OPPORTUNITY - APPLICATION FOR ACTION PROGRAM

PARTICIPANT CHARACTERISTICS PLAN

(Type or print clearly)

Form Approved. Budget Bureau No. 116-R0151

1. APPLICANT AGENCY: ECONOMIC OPPORTUNITIES DEVELOPMENT CORPORATION OF SAN ANTONIO AND BEXAR COUNTY

2. DATE SUBMITTED: 8-10-71

3. PROGRAM YEAR: G — END DATE: 3-31-73

4. GRANT NO.: 0545

5. THIS PLAN SUBMITTED AS PART OF: FULL YEAR HEAD START

a. [X] FUNDING REQUEST b. [ ] AMENDMENT REQUEST c. [ ] PLAN ADJUSTMENT FOLLOWING OEO GRANT ACTION

PARTICIPANT CHARACTERISTICS	P.A. NO. 23 NAME: FULL YEAR HEAD START		P.A. NO. NAME:		P.A. NO. NAME:		P.A. NO. NAME:		P.A. NO. NAME:		P.A. NO. NAME:	
(1)	NUMBER (2)	% (3)	NUMBER (4)	% (5)	NUMBER (6)	% (7)	NUMBER (8)	% (9)	NUMBER (10)	% (11)	NUMBER (12)	% (13)
1. TOTAL PARTICIPANTS	800	100%		100%		100%		100%		100%		100%
a. AGE RANGE												
(1) 0-5	736	92										
(2) 6-15	64	8										
(3) 16-21												
(4) 22-44												
(5) 45-54												
(6) 55-64												
(7) 65 AND OVER												
b. FAMILY INCOME												
(1) ABOVE POVERTY LINE	40	5										
(2) BELOW POVERTY LINE												
(a) $1-499 BELOW	265	33										
(b) $500-1,499 BELOW	240	30										
(c) $1,500 OR MORE BELOW	255	32										
c. SEX												
(1) MALE	424	53										
(2) FEMALE	376	47										
d. RACIAL/ETHNIC GROUPS												
(1) CAUCASIAN												
(a) MEXICAN-AMERICAN	424	53										
(b) PUERTO RICAN												
(c) OTHER CAUCASIAN	16	2										
(2) NEGRO	360	45										
(3) AMERICAN INDIAN												
(4) ORIENTAL												
(5) OTHER												
2. PARTICIPANTS IN FAMILIES RECEIVING WELFARE PAYMENTS	240	30										
3. PARTICIPANTS WHO ARE HEADS OF HOUSEHOLDS												

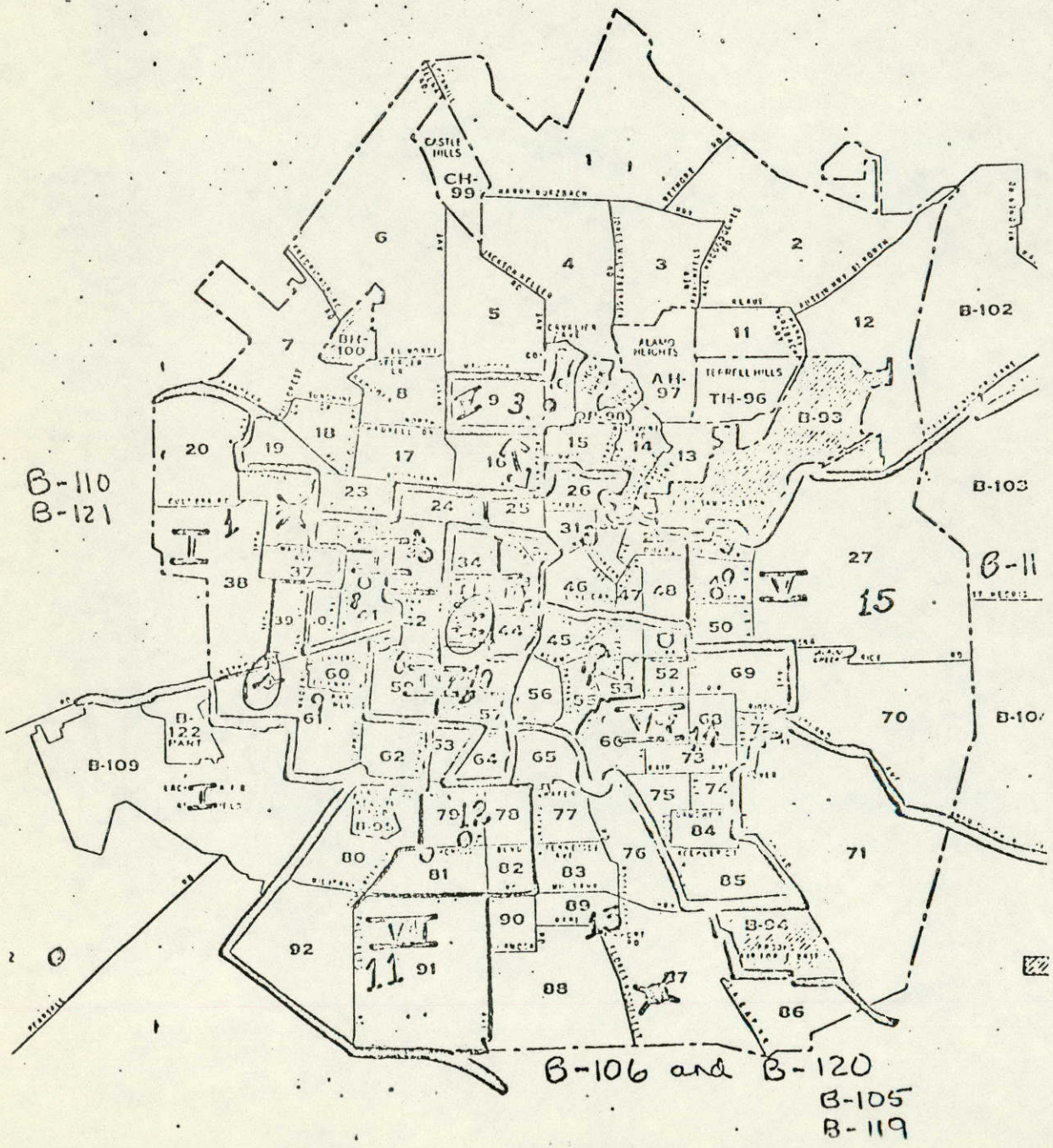
CAP FORM 84 AUG 68 0 0

GPO 861-378

AREA MAP

Head Start Centers

MODEL CITIES CENTERS



OFFICE OF ECONOMIC OPPORTUNITY - APPLICATION FOR COMMUNITY ACTION PROGRAM

PROGRAM ACCOUNT WORK PROGRAM

(Complete each question as directed in "Applying for CAP Grant".)

Form Approved.
Budget Bureau No. 116-R0157

COMMUNITY ACTION AGENCY Economic Opportunties Development Corporation	GRANT NO. H-0545
PROGRAM ACCOUNT TITLE Full Year Head Start	PROGRAM ACCOUNT NO. 23
PROJECT TITLE(S)	PROGRAM YEAR G END DATE: 3-31-72

	PAGE NO.
I. PURPOSE:	
a. What problems will you deal with in the program account?	1
b. What are the objectives of the program account and what benefits should result from its operation?	2-8
c. Why do you believe these results can be achieved?	9
II. PARTICIPANTS	
a. How many people are potentially eligible to take part in the program account?	9
b. What percentage of those eligible will participate?	9
c. How will the poor and target area residents learn about and be recruited for the program?	10-12
d. What are the selection criteria?	13-14
III. PROGRAM	
a. What activities will be carried out in the work program?	15-17
b. What major steps will be taken to carry out the work program?	15-17
c. What are the strengths and weaknesses of your current program?	17
d. What changes are you proposing in this work program as compared with your current program?	18-19
e. How will participants in one activity be referred to other activities or programs?	20
f. What follow-up activities will assist participants upon completion of the program?	20
g. How will other members of the participant's family be involved in the program account or other programs?	15-d. 16-f & g
h. What facilities are needed for the operation of the program and where are they located?	21-22
i. What transportation is required and how will it be provided?	23
j. What new equipment is needed?	23
k. What problems do you foresee in carrying out the program?	23
l. How would you change the program under an expanded or reduced budget?	23
IV. RESIDENT PARTICIPATION	
a. What are the functions and responsibilities of policy advisory groups set up for the program?	24-34
b. How are members of policy advisory groups selected?	25-26
c. What ideas of the poor and target area residents have been included in the work program?	35

PROGRAM ACCOUNT TITLE	GRANT NO.
Full Year Head Start	H-0545

IV. RESIDENT PARTICIPATION *(Continued)*	PAGE NO.
d. How will the poor and target area residents influence the program while it is being carried out?	30-34
e. What assistance will target area groups and neighborhood based organizations have to help them express their needs and interests related to the program and to administer programs directly?	35
V. ADMINISTRATION	
a. If all or portions of the program account are delegated, why did you decide to delegate?	N/A
b. How will you advertise for, recruit and select staff?	36
c. What functions once performed by professionals will be assigned to nonprofessional employees as a result of reassessment of professional job requirements?	37
d. How will nonprofessional employees be helped to advance to higher level positions within the program?	37-41
e. How will nonprofessional employees be helped to gain employment with agencies other than the CAA?	37
f. What volunteer services are required in the program?	38
g. How will volunteers be recruited?	38
h. What consultant or technical assistance will be needed?	38
i. What staff training will be provided?	38-40
VI. COORDINATION	
a. Checkpoint procedures have been followed and forms are: [X] ATTACHED [ ] NOT ATTACHED *(If not explain)*	
b. What other agencies in the community are dealing with problems related to the program account?	42-43
c. What arrangements do you have with these agencies to coordinate their programs with the activities of the program account?	43
d. How have you encouraged other agencies to provide or help finance activities of the program account?	43&44
e. What changes in approaches to poverty problems do you foresee as a result of the operation of the program account?	44
VII. EVALUATION	
a. How will the effectiveness of the program be evaluated?	45&46
b. How will recommendations for improvement be put into effect?	47
VIII. ADDITIONAL COMMENTS	
a. Provide other information you consider important in describing the purpose and operation of the program account.	48-52

CAP FORM 7
Program Account 23

I. Purpose

A. Problems:

Day Care programs in San Antonio address themselves to the problems of pre-school children, ages three to six, and their families from disadvantaged homes. Mothers are often unable to work, and if they are the sole support of their families, must accept welfare.

Not only will the Head Start Program help the child in becoming a productive citizen, but approximately 650 mothers will be freed for employment, and job training, thus helping them break the cycle of poverty for the family.

Children living in poverty are subject to serious risks to their health, education, and welfare. Poverty has its impact on a child from the time of conception. During the pre-school years the toll becomes more apparent. Health services are usually inadequate, immunizations are frequently incomplete, and physical problems may go uncorrected, thus handicapping the child when he enters school.

See rationale to support objectives.

b. Objectives	Included PY-F	New PY-G	Rationale
The Head Start Program has established specific objectives in the following areas:			
1. Education	X	X	1. In addition to physical problems, children of the poor often show learning and adjustment difficulties as they approach school age. Because their experiences have been limited, they are often handicapped in their ability to communicate-especially through speech. They may be lacking in knowledge of the world about them. Often they have had little opportunity to learn and to enjoy art, music, and reading. They may see people outside the family as strange and threatening. By the time they reach school age, repeated failures may have caused a lack of confidence and the loss of a sense of their own worth and importance. Motivation for learning is often limited.
a. Improving and expanding the child's ability to think, reason and speak clearly.			
b. Helping children to get wider and more varied experiences which will broaden their horizons, increase their ease of conversation and improve their understanding of the world in which they live.			
c. Developing a climate of confidence for the child which will make him want to learn.			
d. Offering a chance for the child to meet and see teachers, policemen, health and welfare officers--all figures of authority--in situations which will bring respect			

Objectives	Included PY-F	New PY-G	Rationale
and not fear.			
e. Giving the child a chance to meet with older children, teenagers, and adults who will serve as "models" in manners, behavior, and speech.			
f. Creating a strong positive self-image.			
g. Developing respect for ethnic cultures.			
2. Health: Improving the child's health by means of:	X	X	2. Children living in poverty are subject to serious risks to their health, education, and welfare. Poverty has its impact on a child from the time of conception. During the pre-school years, the toll becomes more apparent. Health services are usually inadequate, immunizations are frequently incomplete, and physical problems may go uncorrected, thus handicapping the child when he enters school.
a. An initial medical, dental and psychological screening.			
b. Appropriate referrals to correct or alleviate all existing medical, dental, and psychological problems.			
c. Both immunization and flouride treatment programs.			
d. Health education geared to the children and their parents.			
e. A nutrition program that includes breakfast, a mid-morning snack, a hot lunch, and an afternoon snack.			

Objectives	Included PY-F	New PY-G	Rationale
3. Social Services	X	X	3. Many of the problems of poverty take root when a young child's potential for healthy growth, learning, succeeding, asking questions, finding answers, meeting and seeing different people, and articulating his feelings cannot be realized. Frustrations of trying to survive causes social problems for the entire family.
a. Helping the child make a successful social adjustment, thus erase patterns of frustrations--especially the fear of failure.			
b. Increasing the child's ability to get along with others in his family and, at the same time, helping the family to understand him and his problems, thus strengthening ties.			
c. Developing in the child and his family a responsible attitude toward society and fostoring feelings of belonging to a community.			
d. Helping the child and his family to a greater confidence, self-respect and dignity.			
e. Making referrals for the family to the various State and local agencies as needed.			

Objectives	Included PY-F	New PY-G	Rationale
4. Parental Involvement a. Organize Parent Advisory Groups. b. Volunteer service at the center level. c. Making speakers available to parents to lecture on topics of their choice. d. Parent education on child development.	X	X	4. In this program the parents are the most important contributors to the child's development. However, we are aware that parents have been caught in a cycle of poverty and need an opportunity to increase their ability to help their children. In this program, the parents can learn from the Child Development Centers. For example: how children grow and learn and how this learning can be extended into the home. Parents have important contributions to make to the program therefore, a comprehensive program of parental involvement is a necessity for good growth and development of both child and parent.
5. Career Development for Staff and Parents a. Provide training sessions in the areas of health, nutrition, educational	X	X	5. It is important for the staff to understand the interdisciplinary approach of a child development center, to understand each other's

Objectives	Included PY-F	New PY-G	Rationale
activities, social services and career development for staff.			disciplines so that they can coordinate with and assist each other. In the Head Start Program, staff members will have a variety of responsibilities not traditionally assigned to such positions. Teachers and Social Workers are expected to train and supervise non-professionals, volunteers and parents as well as work with young children. These people need help in how to carry out these various disciplines. Non-professionals are expected to carry out jobs with heavy responsibility, therefore, must have substantial training in order to do so and move into jobs with more responsibility, thus making room for employment of mothers.
b. Offer an opportunity for academic training for staff by assuming tuition costs and payment for GED.			
c. Adult Basic Education classes and GED preparation for parents.			

Objectives	Included PY-F	New PY-G	Rationale
6. Special Training: One Head Start Center to serve children with special problems (mental retardates) operated at the Ella Austin Center.	X	X	6. The Public Health Nurse in the Mirasol Courts area provided the Head Start Program with a list of 32 children living in just that one housing area that had special problems. From these figures alone, we were able to justify the great need for services devoted to mental retardates. There is a great need in San Antonio for more centers for children with special problems.

B. Benefits

1. Two hundred and ten children will enter the first grade with a heathier self image and will be better prepared to succeed in the first grade because their fear of failure will have been lessened.

2. Eight hundred (800) children will have an increased self-confidence, self-expression and curiosity.

3. Six hundred and fifty (650) mothers will be free to work or to enroll in a training program.

4. Fifteen (15) mental retarded children from poverty homes will receive training otherwise denied them.

5. The child and his entire family will become a productive citizen, thus breaking the cycle of poverty and raising the level of the family.

C. Why do you believe these results can be achieved?

The program was successfully begun in Program Year F and will be continued in Program Year G. The grantee's previous experience with summer Head Start indicated shortcomings which were overcome in the full-year program. Staff has become more experienced and more parents have been involved, which increases the chances for the child's success. The community at large is aware of the program. One citizen donates money every month to be used at the discretion of the program director. Another citizen has donated the use of vacant land on which a Head Start garden is being planned. Public acceptance and committment of community resources indicate continued success of the program.

II. PARTICIPANTS

a. Potential Eligible

San Antonio could serve 15,000 or more children between the ages of three and six.

b. Percent Eligible Who Will Participate

Twenty-seven percent or more of the total families in San Antonio are poor; therefore, if mothers of these families had Day Care services available, it would be possible for them to add to the support of their families. We are equipped to provide service for 800 children now which is a very samll percentage of the total number needing the Head Start services in San Antonio. There is now an additional 400 participants in the Model Cities Area, which has increased participation to 8.5%. In fiscal year 1972, the Head Start Program plans to continue services to 800 children.

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II. Participants

C. Recruitment and Selection

a. Major Activity	b. Recruitment Method	Selection Criteria
1. Enrollment	1. Referrals from: a. E.O.D.C. funded programs. b. State Department of Public Welfare c. Community Centers d. Community Welfare Council e. Churches f. Public Schools g. San Antonio Public Housing Projects h. Children's Shelter 2. Walk-ins 3. House to house canvassing.	1. Mothers must work or be enrolled in a training program. 2. Family must meet the O.E.O pverty creteria. 3. Child must be between the ages of 3 and 6. 4. See attachment number II and III.

A. Information Dissemination

a. Means	b. Volume and/or Schedule	c. Dissemination Points
1. Word of month through parents.	1. 650 families presently receiving our services.	1. All Head Start parents and staff.
2. Announcements in churches.	2. Mailing announcements to churches with centers located in theis area to announce in Sunday morning services once a month, total of 700 anouncements per year.	2. Churches located on South side, West side and East side.
3. Printed flyers circulated through: a. Public Schools b. Churches c. Community Centers d. E.O.D.C. funded Programs e. Housing Projects	3. Mass recruitment after graduation through circulation of flyers every week during the month of August, total of 20,000 flyers.	3. Churches, schools, community centers and Housing Projects located on the South side, West side and East side, also E.O.D.C. Special Programs, Neighborhood Corporation and Concentrated Employment Program.

A. Information Dissemination

a. Means	b. Volume and/or Schedule	c. Dissemination Points
4. Staff members and parents making speeches at public gatherings, churches, PTA's, club luncheons, public organization meetings, television, E.O.D.C. Board meetings, and news papers.	4. One of the means outlined in number 4 will be adhered to one per month beginning with the Parent Teachers Association.	4. Churches and schools located on the South side, East side and West side. Board meeting and luncheons held in any part of the city, The Sun, Snap, San Antonio News, San Antonio Light and all television stations.

II. Participants

d. Selection Criteria

Selection Criteria

The program will systematically seek out children from the most disadvantaged homes for enrollment in the program regardless of race, creed, color, or National origin.

Applications will be made available to any parent living in the San Antonio, Bexar County, Texas area who has children whose ages range from 3 - 6.

The family's total income must meet the OEO Poverty Guidelines. See attached guideline.

In addition, preference will be given to WIN and CEP mothers.

OEO Poverty Guidelines for All States Except Alaska and Hawaii

Family Size	Nonfarm Family	Farm Family
1	$2,000	$1,700
2	2,600	2,100
3	3,300	2,800
4	4,000	3,400
5	4,700	4,000
6	5,300	4,500
7	5,900	5,000

For families with more than 7 members, add $600 for each additional member in a nonfarm family and $500 for each additional member in a farm family.

OEO Poverty Guidelines for Alaska

Family Size	Nonfarm Family	Farm Family
1	$2,500	$2,125
2	3,250	2,775
3	4,150	3,575
4	5,000	4,250
5	5,900	5,000
6	6,650	5,650
7	7,400	6,300

For families with more than 7 members, add $750 for each additional member in a nonfarm family and $650 for each additional member in a farm family.

III. Program

a. Major Activities and Performance Standards, also (b.), Major Steps to Carry Out Program:

a. Major Activity Title	b. Percent of Program Cost	c. Description of Activity and/or Components	d. Performance Standards 1/ (PY Totals)
1. Enrollment		A. Education 1. Enrichment Curriculum 2. Child initiated activities 3. Field trips	A. 210 Enrollees will enter first grade and have less failures
		B. Health 1. Medical services 2. Dental services 3. Psychological services	B. 800 Enrollees will receive physical exams, lab work, dental screening and fluoridation; also, screening for psychological problems. Remedial work will take place as necessary.
		C. Nutrition 1. Hot breakfast 2. Hot lunch 3. Mid-morning snack 4. Mid-evening snack	C. Appetite hunger and nutrition hunger will be filled in 800 children.
		D. Social Services 1. Liaison between the center and the child's home. 2. Provide referral	D. 650 families and 800 children will be served by this department with total social service

a. Major Activities and Performance Standards, also (b.), Major Steps to Carry Out Program:

a. Major Activity Title	b. Percent of Program Cost	c. Description of Activity and/or Components	d. Performance Standards 1/ (PY Totals)
		service to the family.	
		3. Assist the child in making a successful social adjustment.	
		E. Transportation	E. 200 Enrollees will
		1. Transporting children to and from school and on field trips.	be transported to and from school. 800 children will be taken on 10 different field trips.
		F. Parental Involvement	F. 650 families will be
		1. Organization of Parent Groups.	involved in Parent Groups.
		2. Use of parents as volunteers.	300 mothers will gain experience as teacher aides trhough volunteering at the center
		G. Career Development	G. 72 Staff members will
		1. Training of staff and parents.	attend college. 70 parents will attend Adult Basic Education classes.
		2. Promotion of staff as a results of training.	10 staff members will

a. Major Activities and Performance Standards, also (b.), Major Steps to Carry Out Program.

a. Major Activity Title	b. Percent of Program Cost	c. Description of Activity and/or Components	d. Performance Standards 1/ (PY Totals)
		3. Employment of mothers as a results of volunteering and training.	be promoted to a higher grade level. 10 parents will be employed as para-professionals.

c. Strengths and weaknesses of current program.

Strengths include the experience, loyalty and dedication of the employees, a functional career development program, and a strong curriculum, especially for Spanish-speaking children.

III. Program

d.
Work Program Changes and Improvements

a. Current PY Problems and/or Problem Areas	b. Work Program Changes Proposed	and/or	c. Changes in Operating Procedures Proposed
			Due to the salary increases for Program Year G in order to implement the wage comparability study as outlined by E.O.D.C., funds are not available in the Personnel Cost Catagory for substitutes. Therefore, it will be imperative to close the centers for 40 hours during July and the Christmas Holidays, in order for staff to take vacation (annual leave). July and Christmas is the time older brothers and sisters are at home and the closing of centers would not pose a problem for the mothers. In order to keep the centers open and have every staff

III. Program

d.
Work Program Changes and Improvements

a. Current PY Problems and/or Problem Areas	b. Work Program Changes Proposed	and/or	c. Changes in Operating Procedures Proposed
			member take at least a 2 week vacation with paid substitutes working in their place it would entail approximately an additional $14,000 added to the Personnel Cost Catagory, which of course would increase our total budget over the programmed figure of $1,034,427.

e. How will participants be referred to other activities or programs?

N/A. (Head Start children are too young to be referred for one activity or program to another; supervised transportation is provided when the children are taken from one location to another.)

f. What follow-up activities will assist participants upon completion of the program?

There is presently no follow through program. This is one of the areas EODC and Head Start will be working with the Public schools on.

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III. Program
h.

Name and Address of Program Facilities	Type Facility	Condition	Type of Space Available for Program Use
Columbia Heights 1610 Fitch Ave. 922-4351	Public School	Good, meet licensing standards, sanitation standards, and fire standards.	3,615 sq.ft.
Cuney 935 Iowa Street 532-4131	Public School	Good, meet Licensing standards, sanitation standards, and fire	17,346 sq.ft.
Ella Austin 1912 Burnett 224-7689	Community Center	Good, meet licensing standards, sanitation standards, and fire standards.	759 sq.ft.
Kenwood 3510 N. Main Ave. 828-2727	Community Center	Good, meet licensing standards, sanitation standards, and fire	5,905 sq.ft.
Lincoln 1402 N. Elmendorf 732-4961	S.A. Housing Project	Good, meet licensing standards, sanitation standards, and fire standards.	1,209 sq.ft.
Macdona Farm Road 2173 622-3121	Public School	Good, meet licensing standards, sanitation standards, and fire	2,275 sq.ft.
Mirasol 124 Torres Walk 434-4441	S.A. Housing Project	Good, meet licensing standards, sanitation standards, and fire standards.	2,714 sq.ft.
Mission Espada 9900 Espada Road 627-2541	Church School Building	Good, meet licensing standards, sanitation standards, and fire standards.	4,028 sq.ft.
Pan American 143 N.W. 36th Street 435-5251	Pan Am. League Housing Project	Good, meet licensing standards, sanitation standards, and fire standards.	2,373 sq.ft.

III. Program

h. Name and Address of Program Facilities	Type Facility	Condition	Type of Space Available for Program Use
Stonewall 804 Stonewall 922-4311	Public School	Good, meet licensing standards, sanitation standards, and fire standards.	9,490 sq.ft.
Sutton 211 Lena Horne 227-6989	S.A. Housing Project	Good, meet licensing standards, sanitation standards, and fire standards.	2,766 sq.ft.
Wheatley 403 Hudson 227-6066	S.A. Housing Project	Good, meet licensing standards, sanitation standards, and fire standards.	1,459 sq.ft.

i. Transportation

Transportation to and from school will be provided by parents. However, bus transportation will be provided on very limited basis for mothers who absolutely have no other means of transportation for their children. Teacher aides will accompany bus drivers on all bus runs to properly look after the children. Bus transportation will automatically be provided for the mentally retarded children, and a teacher aide will accompany the bus driver on all bus runs.

j. What new equipment is needed? None.

k. Problems foreseen. No major problems foreseen.

l. Change of program under reduced, expanded budgets.

Under a reduced budget services would have to be curtailed at some centers, and some centers would have to be closed. An expanded budget would allow more services to be provided and more centers to be opened.

IV. Resident Participation

A. The Role of the Parents:

Every Head Start Program must have effective parent participation. There are at least four major kinds of parent participation in local Head Start programs.

1. Participation in the process of making decisions about the nature and operation of the program.
2. Participation in the classroom as paid employees, volunteers or observers.
3. Activites for the parents which they have helped to develop.
4. Working with their children in cooperation with the staff of the center.

Each of these is essential to an effective Head Start program both at the grantee level and the delegate agency level. Every Head Start Program must hire/designate a Coordinator of Parent Activities to help bring about appropriate parent participation. This staff member may be a volunteer in smaller communities.

1. Parent participation in the process of making decisions about the nature and operation of the program:

Head Start Policy Groups

a. Structure:

The formal structure by which parents can participate in policy making and operation of the program will vary with the local administrative structure of the program.

Normally, however, the Head Start policy groups will consist of the following:

1. Head Start Center Committee. This committee must be set up at the center level. Where centers have several classes, it is recommended that there also be parent class committees.

IV. Resident Participation:

2. Head Start Policy Council. This Council must be set up at the grantee level.

b. Composition:

Chart A describes the composition of each of these groups.

CHART A

Organization	Composition
1. Head Start Center Committee	1. Parents whose children are enrolled in that center.
2. Head Start Policy Council (grantee)	2. This Board shall consist of the following: (1) two members from each Head Start Center. No staff member nor members of their families shall serve on the Board in a voting capacity; (2) one (1) representative from the Community Coordinated Child Care; (3) one (1) EODC Board representative; (4) one (1) representative from the Parents' Advisory Committee of the previous year; (5) one (1) member from the community at large (doctor, nurses, public health, education, welfare, ministers, social workers, etc.).

Representatives of the Community (Grantee Agency Level): A representative of major agencies, (public and private) and major community civic or professional organizations which have a concern for children of low income families and can contribute to the program. The number of such representatives will

IV. Resident Participation:
vary, depending on the number of organizations which should appropriately be represented. The applicant agency determines the composition of the council (within the above guidelines) and the methods to be used in selecting representatives of the community. Parents of former Head Start children may serve as representatives of the community on grantee agency policy groups. All representatives of the community selected by the agency must be approved by elected parent members of the committee. In no case, however, should representatives of the community exceed 50% of the total committee or council.

Special Notes

1. All parents serving on policy groups must be elected by parents of Head Start children currently enrolled in the program.
2. It is strongly recommended that the community action agency board have representation from the Head Start Policy Council to assure coordination of Head Start activities with other CAA programs. Conversely, community action agency board representation on the Policy Council is also recommended.
3. It is important that the membership of policy groups be rotated to assure a regular influx of new ideas into the program. For this purpose, terms of membership must be limited to no more than three years.
4. No staff member (nor members of their families as defined in CAP Memo 23A) of the applicant or delegate agencies shall serve on the council or committee in a voting capacity. Staff members may attend the meetings of councils or committees in a consultative non-voting capacity upon request of the council or committee.
5. Every corporate board operating a Head Start program must have a Policy Committee or Council as defined by HEW. The corporate body

IV. Resident Participation:
and the Policy Committee or Council must not be one and the same.

c. Functions:

1) The Head Start Center Committee shall carry out at least the following minimum responsibilities:

a) Assists teacher and other center personnel in carrying out the daily activities program.

b) Plans, conducts, and participates in informal as well as formal programs and activities for center parents and staff.

2) The Head Start Policy Council. Chart C outlines the major management functions connected with the Head Start program at the grantee level, whether it be a community action or limited purpose agency, and the degree of responsibility assigned to each participating group. (See Attachment IV)

2. Participation in the classroom as paid employees, volunteers or observers:

Head Start classes must be open to parents at times reasonable and convenient to them. There are very few occasions when the presence of a limited number of parents would present any problem in operation of the program.

There are, of course, many center activities outside the classroom (e.g., field trips, clinic visits, social occasions) in which the presence of parents is equally desirable.

Head Start centers are encouraged to set aside space within the Center which can be used by parents for meetings and staff conferences.

3. Activities for Parents which they have helped to develop:

Head Start programs must develop a plan for parent education programs which are responsive to needs expressed by the parents themselves. Other community agencies should be encouraged to assist

IV. Resident Participation:
in the planning and implementation of these programs.

Parents may also wish to work together on community problems of common concern, such as health, housing, education and welfare and to sponsor activities and programs around interests expressed by the group. Policy Committees must anticipate such needs when developing program proposals

4. Working with their children in the own home in connection with the staff of the center:

HEW requires that each grantee make home visits a part of its program when parents permit such visits.

Head Start staff should develop activities to be used at home by other family members that will reinforce and support the child's total Head Start experience.

Staff, parents and children will all benefit from home visits and activities. Grantees shall not require that parents permit home visits as a condition of the child's participation in Head Start. However, every effort must be made to explain the advantages of visits to parents.

DEFINITIONS AS USED ON CHARTS B AND C

A - General Responsibility

The individual or group with legal and fiscal responsibility guides and directs the carrying out of the function described through the person or group given operating responsibility.

B - Operating Responsibility

The individual or group that is directly responsible for carrying out or performing the function, consistent with the general guidance and direction of the individual or group holding general responsibility.

C - Must Approve or Disapprove

The individual or group (other than persons or groups holding general and operating responsibility, A and B above) must approve before the decision is finalized or action taken. The individual or group must also have been consulted in the decision making process prior to the point of seeking approval.

If they do not approve, the proposal cannot be adopted, or the proposed action taken, until agreement is reached between the disagreeing groups or individuals.

D - Must be Consulted

The individual or group must be called upon before any decision is made or approval is granted to give advice or information but not to make the decision or grant approval.

E - May be Consulted

The individual or group may be called upon for information, advice or recommendations by those individuals or groups having general responsibility or operating responsibility.

IV. Resident Participation:

A = General Responsibility
B = Operating Responsibility
C = Must Approve or Disapprove
D = Must be Consulted
E = May be Consulted

FUNCTION	Chart B Delegate Agency				Chart C Grantee Agency			
	Board	Executive Director	Head Start Policy Committee	Head Start Director	Board	Executive Director	Head Start Policy Council	Head Start Director
I. PLANNING								
(a) Identify child development needs in the area to be served (by CAA if not delegated)	A	B	D	D	A	B	D	D
(b) Establish goals of Head Start Program and develop ways to meet them within HEW guidelines	A	C	C	B	A	C	C	B
(c) Determine Delegate Agencies and areas in the community in which Head Start Programs will operate	-	-	-	-	A	D	C	B
(d) Determine location of centers or classes	A	D	C	B	-	-	-	-
(e) Develop plans to use all available community resources in Head Start	A	D	C	B	A	D	C	B

A = General Responsibility
B = Operating Responsibility
C = Must Approve or Disapprove
D = Must be Consulted
E = May be Consulted

FUNCTION	Chart B Delegate Agency: Board	Executive Director	Head Start Policy Committee	Head Start Director	Chart C Grantee Agency: Board	Executive Director	Head Start Policy Council	Head Start Director
I. PLANNING - Continued								
(f) Establish criteria for selection of children within applicable laws and HEW guidelines	-	-	-	-	A	C	C	B
(g) Develop plan for recruitment of children	A	C	C	B	-	-	-	-
II. GENERAL ADMINISTRATION								
omit (a) Determine the composition of the appropriate Policy Group and the method for setting it up (within HEW guidelines)	A	B	C	D	A	B	C	D
(b) Determine what services should be provided to Head Start from the CAA Central Office and the neighborhood centers	-	-	-	-	A	B	C	D

A = General Responsibility
B = Operating Responsibility
C = Must Approve or Disapprove
D = Must be Consulted
E = May be Consulted

FUNCTION	Chart B Delegate Agency: Board	Executive Director	Head Start Policy Committee	Head Start Director	Chart C Grantee Agency: Board	Executive Director	Head Start Policy Council	Head Start Director
II. GENERAL ADMINISTRATION - Continued								
omit (c) Determine what services should be provided to Head Start from Delegate Agency	A	B	C	D	-	-	-	-
(d) Establish a method of hearing and resolving community complaints about the Head Start program	D	C	A	B	D	C	A	B
(e) Direct the CAA Head Start staff in day to day operations	-	-	-	-	E	A	E	B
(f) Direct the Delegate Agency H/S staff in day to day operations	E	A	E	B	-	-	-	-
(g) Ensure that standards for acquiring space, equipment and supplies are met	A	D	D	B	A	D	D	B

A = General Responsibility
B = Operating Responsibility
C = Must Approve or Disapprove
D = Must be Consulted
E = May be Consulted

FUNCTION	Chart B Delegate Agency: Board	Executive Director	Head Start Policy Committee	Head Start Director	Chart C Grantee Agency: Board	Executive Director	Head Start Policy Council	Head Start Director
III. PERSONNEL ADMINISTRATION								
(a) Determine Head Start personnel policies (including establishment of hiring and firing criteria for H/S staff, career development plans and employee grievance procedures)								
Grantee agency- -	-	-	-	-	A	C	C	B
Delegate agency- -	A	C	C	B	-	-	-	-
(b) Hire and fire H/S Director of Grantee Agency	-	-	-	-	A	B	C	-
(c) Hire and fire H/S staff of Grantee Agency	-	-	-	-	E	A	C	B
(d) Hire and fire H/S Director of Delegate Agency	A	B	C	-	-	-	-	-
(e) Hire and fire H/S staff of Delegate Agency	E	A	C	B	-	-	-	-

A = General Responsibility
B = Operating Responsibility
C = Must Approve or Disapprove
D = Must be Consulted
E = May be Consulted

FUNCTION	Chart B Delegate Agency				Chart C Grantee Agency			
	Board	Executive Director	Head Start Policy Committee	Head Start Director	Board	Executive Director	Head Start Policy Council	Head Start Director
IV. GRANT APPLICATION PROCESS								
(a) Prepare request for funds and proposed work program								
Prior to sending to CAA- - - - - - - - - - - - - - - - - - - -	A	C	C	B	-	-	-	-
Prior to sending to HEW- - - - - - - - - - - - - - - - - - - -	-	-	-	-	A	C	C	B
(b) Make major changes in budget and work program while program is in operation	A	C	C	B	A	C	C	B
(c) Provide information needed for pre-review to Policy Council	A	D	C	B	-	-	-	-
(d) Provide information needed for pre-review to HEW	-	-	-	-	A	D	C	B
V. EVALUATION								
Conduct self-evaluation of agency's H/S program	A	D	B	D	A	D	B	D

IV. Resident Participation

Program Ideas from Residents:

Recommendations by residents of the target area which have been included in the work program are:

1. The creation of the position of Parent Coordinator.
2. The changing of the enrollment eligibility criteria.

Assistance of target area groups:

The E.O.D.C. central staff and Head Start central staff are available to help neighborhood organizations express their needs and will assist in opening child care centers in their areas.

V. Administration:

a. N/A

b. Advertisement and recruitment of staff.

The staff positions will be advertised and recruited through position announcements posted in the various E.O.D.C. funded program offices. Positions will then be filled through promotion from within, from the substitute list and outside applications will be accepted with the person having the best qualifications selected to fill the position.

c. Functions once performed by professionals to be assigned to non-professionals, and

d. Helping non-professionals advance within program:
The Head Start Program practices the theory dictated in the Head Start Manual for promotion of employees. Promotions take place from within. We fill our teaching slots from capable aides who are already employed, have High School or GED, enrolled in college, and whose performance is very good. The supervisory slots are filled from the teachers that are already employed, performing at a very high level, enrolled in college or have a degree. Therefore, we are able to employ more mothers in the program as para-professionals.

e. Helping non-professionals gain employment in other agencies:
Please refer to section V, i below for discussion of educational services provided staff to help them qualify for employment elsewhere.

V. Administration

f. Volunteer services required in the program.

Doctors, nurses, teachers, dietitians, policemen, and firemen are needed. Services of the first four are self-explanatory; policemen and firemen are used to show the children that authority figures need not be conceived of as monsters, and that they can be friends.

g. How are volunteers recruited?

Nurses and dieticians are provided by the local chapter of the Dairy Council. Doctor's Center, the Cerebral Palsy Clinic, and the Bexar County Child Guidance Unit. Other Volunteers who are not "required" for the program but who render valuable assistance are teachers, parents, and other interested citizens who donate skills or materials as they are able. Local Shriners provide free circus tickets; and local teachers, otherwise idle for the summer, donate their time and expertise. Volunteers are recruited by fliers, by personal contacts of parents, and by staff speeches at club, church, and professional association meetings.

h. What consultant or technical assistance will be needed?

It is anticipated that the parent-involvement, career development, and social service consultants along with professors from the local colleges will be called upon to render service in a consultant capacity as need arise.

i. What staff training will be provided?

The training plan was developed cooperatively by the Career Development Officer, the Career Development Committee, the Head Start Director, and the Curriculum Specialist. It is designed to meet the training requirements for each job within the plan for career progression.

V. Administration

All training programs available within the Child Development Program have been identified. The training plan covers all aspects of pre-service, in-service, academic (adult basic education through higher education and/or degreed programs), and specialized training programs. No training will be terminal, but each type will be-planned so that its completion will serve as foundation for future training. It is anticipated that all training will develop the kind of confidence which evolves from a guided work experience and relevant training.

A. Pre-Service Training:

The Career Development Committee, with assistance from the Head Start Director and Curriculum Specialist, will plan a pre-service training program for all newly recruited employees. The Career Development officer will provide the leadership for this three-day pre-service training session, which will start three days prior to employment.

1. The EODC Head Start Program Pre-Service Orientation:
   This three-day pre-service training session is designed to meet the needs of those persons fuctioning as inexperienced staff members in their respective jobs. Present planning dictates that each staff member will spend a portion of the day in her respective job or observing or assisting her fellow staff member and the balance of the day in a classroom or workshop situation.

This training will be of a general and introductory nature and will provide the following:

1. General orientation on the goals and nature of Head Start.

2. Orientation sessions geared to the policies, aims, and goals of the EODC Child Development Program and the CAA, generally.

3. Introduction to some of the basic skills new employees will need to function effectively in their entry level positions.

V. Administration:

4. Initiation and development of an individual plan for career development.

5. General orientation on the resources available within the community which have relevance to the EODC Child Development Program.

6. Specialists from all program components--Curriculum, Nutrition, Health, etc.--will participate in the orientation, thereby making their appropriate contributions to the whole.

B. In-Service Training:

A carefully designed in-service training program offers the greatest opportunity for the development of skills, the refinement of abilities, and the realization of potential. It will be the on-going training during working hours and sometimes during other scheduled time such as in the evenings and on Saturdays. Its immediate objective is to strengthen staff members for their present duties. Its long range objective is to prepare staff members for greater responsibilities and more difficult tasks.

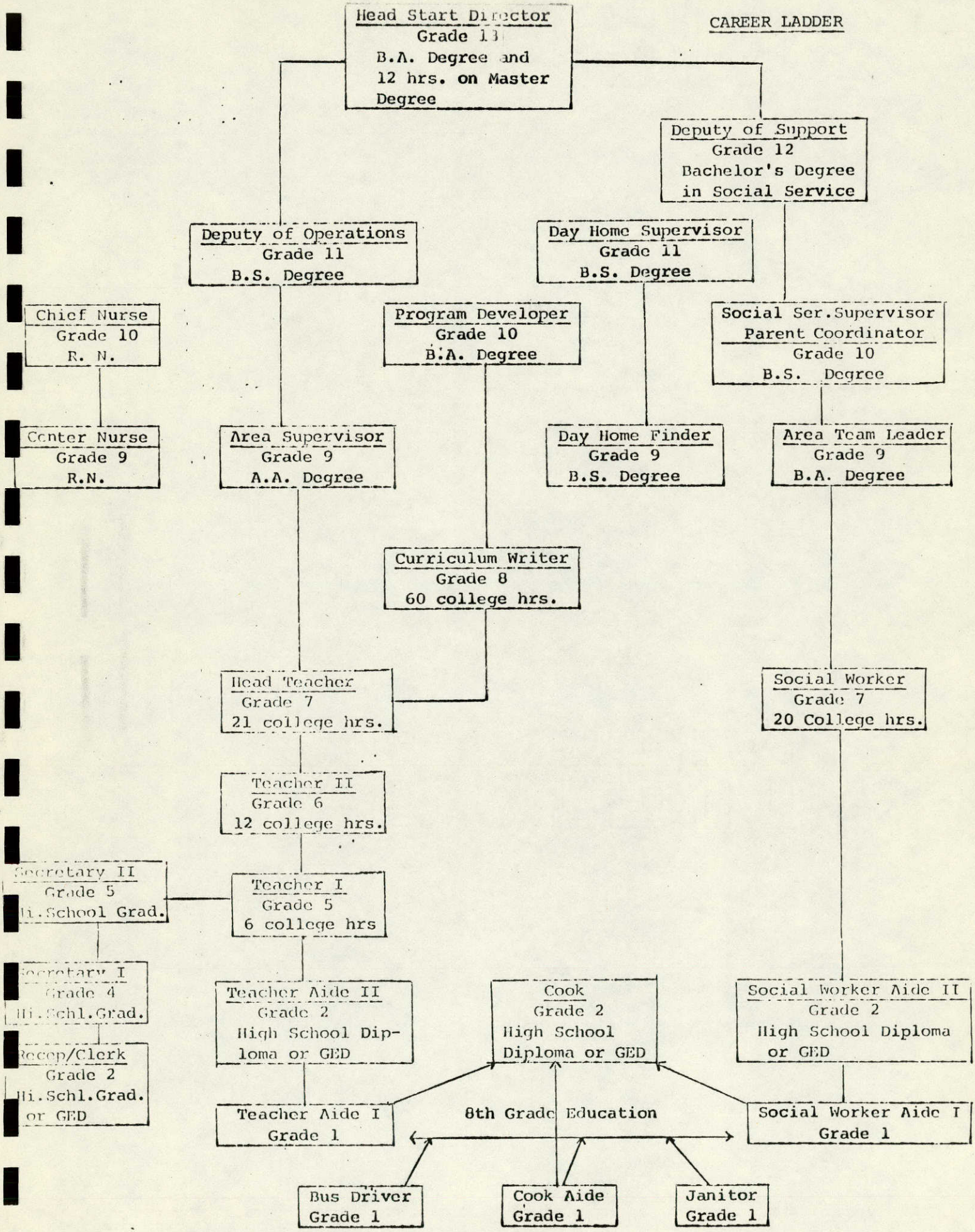
Our in-service training program is specifically designed to meet the training needs of staff functioning at the entry, intermediate, and senior levels of employment. In general, the program will provide for three major training categories:

1. Training for job-related skills. This will be planned by the Career Development Committee and the Career Development Coordinators.

2. Training based upon individual career development plans.

3. Training which will provide certain staff members with the opportunity to qualify for a high school equivalency certificate.

CAREER LADDER



VI. Coordination

Agency Name	Programs and/or Services	Brief Description of Working Arrangements
1. State Department of Public Welfare.	1. WIN	1. We accept the children between the ages of 3 and 6 of WIN mothers and accept WIN mothers to train in our Head Start Centers.
2. Concentrated Employment Program.	2. Female training Program.	2. We accept the children between the ages of 3 and 6 of female Concentrated Employment Program enrollees.
3. Texas Rehabilitation.	3. Training Programs for females who have had problems and gone through a rehabilitation process.	3. We accept the children between the ages of 3 and 6 of Rehabilitation mothers in training also we accept Rehabilitation mothers as trainees in our Head Start Centers.
4. San Antonio Junior College	4. Young men and women enrolled at San Antonio College in the 2 year EPDA Federally Funded Program.	4. The San Antonio College EPDA students use the Head Start Centers for laboratory work during the regular school year. In return the Head Start employees are able to participate in free work shops sponsored by San Antonio College in the areas of Early Childhood Education.
5. 4-C	5. United Fund Day Care Programs and Model Cities Coordinated Day Care Program.	5. Workshops are held where the information is shared by both Head Start and the United Fund agencies Day Care employees. Working with 4-C for better child care programs.

VI. Coordination:

6. Other agencies dealing with problems of program account: United Fund neighborhood centers which provide day care services; the Good Samaritan Center, conducting a pre-school program for language research; half-day pre-school program for language research; half-day pre-school programs provided by San Antonio Independent School District; and--the Model Cities day care program.

C. The Head Start Program and the United Fund Day Care Program share the same facilities at some of our sites. We have an arrangement with the Wesley Community Center Day Care Program where we share our curriculum with them.

D. Encouragement of other agencies to provide or finance activities of the program account:
Three independent school districts provide space for the Head Start program: Southwest Independent School District, Harlandale Independent School District, and San Antonio Independent School District.

VI. Coordination:

The San Antonio Housing Association provides facilities, rent free to Head Start to house five centers.

E. Changes foreseen as resulting from this program account:

As the benefits of day care programs are seen local attitudes are changing. Many of the members of the Community Coordinated Child Care Committee are parents who have children in the Head Start program. This committee is working to establish additional day care centers for children of all socio-economic levels. It is anticipated that the community will begin to demand even more and even better day care programs as the success of existing programs becomes more visible and more widely known.

VII. Monitoring and Evaluation

a. How Effectiveness Will Be Evaluated:

	Reporting Requirements	Evaluation Procedures
Program Administrator	1. Weekly Activity Reports from the Head Teachers, Social Workers and Supervisors to the Program Director.	1. Yearly review by State Department of Public Welfare, Sanitation and Fire Department. Monthly on site visits by staff members of facilities also employee individual evaluations. 2. Progress reports prepared every 6 weeks on each child and discussed by teachers and social workers with the parents. 3. Leiter International Performance Scale for children going to first grade. 4. A comparative analysis will be performed of the Edgewood Early Childhood Development Program and the Head Start Program.
Policy Advisory	2. Director's report made monthly at the County Council meeting.	2. The County Council will conduct a self-evaluation as required by HEW
Grantee	3. a. Weekly Activity Reports from the Director to the	

VII. Monitoring and Evaluation

	Reporting Requirements	Evaluation Procedures
Grantee	EODC Director of Special Programs. b. Monthly and Quarterly MIS Reports.	The CAA will conduct an evaluation headed by the EODC Planning and Evaluation Committee.

VII. Evaluation

b. Implementing Recommendations

	Process by Which Findings Will Be Assessed and Courses of Action Taken
Program Administrator	All recommendations as a results of evaluations will be prepared in writing and implemented to its fullest based on feasibility as long as they are not in contradiction with the HEW, Economic Opportunity Devopment Corporation, State Department of Public Welfare, Sanitation Department, and Fire Department's standards and regulations.
Policy Advisory Group	Recommendations will be prepared in writing as a results of their "Self Evaluation". Feasible recommendations and improvement will be implemented after careful review by the Policy Council with a follow-up procedure established to ensure implementation.
Grantee	The Grantee will review all recommendations as a results of the National Evaluation, Policy Council Evaluation, and Program Administrator's Evaluation to set criteria and establish a time table to meet established recommendations. A positive effort will be made to establish a "Follow-Through" program for our graduates.

VIII. Additional Comments:

a. Daily Operating Hours

Facility Name	Operating Hours
1. Columbia Heights	7:00 A.M. - 5:00 P.M.
2. Cuney	7:00 A.M. - 5:00 P.M.
3. Ella Austin	8:00 A.M. - 4:00 P.M.
4. Kenwood	7:00 A.M. - 5:00 P.M.
5. Lincoln	7:00 A.M. - 5:00 P.M.
6. Macdona	7:00 A.M. - 5:00 P.M.
7. Mirasol	7:00 A.M. - 5:00 P.M.
8. Mission Espada	7:00 A.M. - 5:00 P.M.
9. Pan American	7:00 A.M. - 5:00 P.M.
10. Stonewall	7:00 A.M. - 5:00 P.M.
11. Sutton	7:00 A.M. - 5:00 P.M.
12. Wheatley	7:00 A.M. - 5:00 P.M.

Full Year Head Start
0545
P.A. 23

Attachment # I.

DAILY SCHEDULE

THREE YEAR OLDS

VIII. Additional Comments:

7:00 - 8:00	Arrival, breakfast, quiet indoor play
8:00 - 8:45	Outdoor play (weather permitting)
8:45 - 9:00	Clean up, opening
9:00 -10:00	Work-play activity
10:00 -10:15	Juice-conversation
10:15 -10:30	Music
10:30 -10:45	Readiness Program
	2 days numbers
	2 days Language development
	1 day science
10:45 -11:15	Playground
	15 minutes games
	15 minutes free play
11:15 -11:30	Get ready for lunch
11:30 -12:00	LUNCH
12:00 -12:30	Brush teeth, get ready for nap
12:30 - 3:00	Nap time
3:00 - 3:15	Snack time
3:15 - 4:00	Planned activities
4:00 - 5:00	Playground and get ready to go home

1. After 4:00 P. M. all children must be on playground if weather permits.

2. All children riding the bus must be brought in twenty minutes before bus time, face and hands washed and hair combed.

VIII. Additional Comments:

Attachment #I.

DAILY SCHEDULE

FOUR YEAR OLDS

7:00 - 8:15	Arrival, Breakfast
8:15 - 8:30	Bathroom, opening
8:30 -10:00	Work, Play Period
10:00 -10:20	Bathroom -Juice-Conversation
10:20 -10:40	Rhythmic Activities
10:40 -11:05	Readiness
11:05 -11:20	Storytime
11:20 -11:30	Clean up for lunch
11:30 -12:15	Lunch, bathroom, brush teeth
12:15 - 3:00	Nap Time
3:00 - 3:30	Snack Time
3:30 - 4:00	Planned Activities
4:00 - 5:00	Playground and get ready to go home

1. After 4:00 P. M. all children must be on playground if weather permits.
2. All children riding the bus must be brought in twenty minutes before bus time, face and hands washed and hair combed.

VIII. Additional Comments:

Attachment # I.

DAILY SCHEDULE

FIVE YEAR OLDS

7:00 - 8:15	Arrival, breakfast
8:15 - 8:30	Bathroom, opening
8:30 - 9:30	Work - Play period
9:30 - 9:50	Readiness
9:50 -10:10	Music - rhythmic activities
10:10 -10:30	Juice, conversation, bathroom
10:30 -11:15	Playground
11:15 -12:00	Story time, Art and Review of Readiness
12:00 -12:15	Clean up for lunch
12:15 - 1:00	Lunch, bathroom, brush teeth
1:00 - 3:00	Nap time
3:00 - 3:30	Snack time and conversation
3:30 - 4:00	Planned activities
4:00 - 5:00	Playground and get ready to go home

1. After 4:00 P.M. all children must be on playground if weather permits.
2. All children riding the bus must be brought in twenty minutes before bus time, face and hands washed and hair combed.

VIII. Additional Comments:

b. Major Steps

1. Major Activity	2. Start-up Date	3. End Date
Education	April 1, 1972	March 31, 1973
Health	June 1, 1972	January 30, 1973
Nutrition	April 1, 1972	March 31, 1973
Social Services	April 1, 1972	March 31, 1973
Transportation	April 1, 1972	March 31, 1973
Parental Involvement	April 1, 1972	March 31, 1973
Career Development	September 1, 1972	May 31, 1973

CERTIFICATION TO THE DEPARTMENT OF HEALTH, EDUCATION

AND WELFARE MODEL CITIES RELATEDNESS--

PROJECT HEAD START

We do have a Model Cities Coordinated Day Care Program in which we operate in the same manner as we do our Head Start Program. The Model Cities Day Care Program is funded through the State Department of Public Welfare with matching Model Cities supplemental funds.

The Head Start program and Model Cities Day Care program and both administered from the same office by the Head Start Director.